



# City of Tuttle

A SMALL COMMUNITY, WELL CONNECTED.

## FY 2024 BUDGET

FOR THE

CITY OF TUTTLE;

THE TUTTLE PUBLIC WORKS AUTHORITY;

AND THE TUTTLE DEVELOPMENT AUTHORITY

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# **City of Tuttle**

## **I. BUDGET MESSAGE**



# City of Tuttle

A SMALL COMMUNITY, WELL CONNECTED.

## Administration

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## Budget Message for FY 2024

December 11, 2023

Dear Honorable Mayor, Councilmembers, and Tuttle Citizens,

I am pleased to present to you this proposed budget for the City of Tuttle for Fiscal Year 2024 including all funds in the amount of \$20,190,269. Two impacting factors with the FY 2024 Budget include inflationary factors with the rising costs of material costs to support needed utility infrastructure improvements. In addition, homebuilding has slowed due to higher interest rates for home loans. The slowed homebuilding is significant from the standpoint of reduced utility sales where infrastructure has been extended in recent years but with a slower return on infrastructure investment.

With inflation and slowed building construction, the lack of commercial business development has not brought increases in needed revenues to maintain community service needs to support expected growth in residential development. There must be an influx in sales tax revenue to continue to fund for services and infrastructure improvements into the future. It is imperative that the City of Tuttle continue to seek ways to bring in needed revenue to sustainably provide the expected municipal services.

There are notable residential developments on the horizon reflecting new growth and opportunities for expanded sales tax base. With several developers working to subdivide properties into new residential lots, Tuttle will continue to be challenged to fund expected services until additional revenues in commercial business development follows. New growth inevitably requires utility infrastructure extensions, to expand into the new residential growth areas. The increased economic growth from commercial development typically occurs several years after the residential growth occurs. The FY 2024 Budget provides for infrastructure utility extensions and improvements to utility systems, including the natural gas system, the sewer system, and completion and services utilization of the new Wastewater Treatment Plant (WWTP).

It is important to continue our investment in infrastructure to continually improve our future ability to advance and effectively manage economic growth opportunities. The City of Tuttle staff is committed to fulfill the City of Tuttle's responsibilities of serving our businesses and residents at high customer service levels. Of significant importance is managing the utility extensions process to better manage impending growth challenges facing the City of Tuttle. Economic development will need to be pursued more intentionally in FY 2024 to plan and recruit for commercial business opportunities, in conjunction with residential development, to improve the ability to better manage future infrastructure growth and services expectations of the community.

**General Labor Costs.** The largest expense for the entire City is labor.

The COLA granted by the US Social Security Administration for 2024 is 3.2%. The Consumer Price Index for Urban Consumers (CPI-U) has increased 3.2% for the past twelve months as of October 2023 according to the United States Department of Labor's Bureau of Labor Statistics.

In FY 2024, all general employees (which excludes police officers and firefighters covered by their Collective Bargaining Agreements with the International Association of Firefighters and the Fraternal Order

of Police) will operate under a performance evaluation system previously approved by the City Council. A performance evaluation system will determine the value of a merit increase.

Healthcare is the second largest labor expense, behind only wages and salaries. The City of Tuttle pays 95% of the premium for coverage of all employees as the employee participation in the cost of healthcare insurance premium was instituted by City Council in FY 2023. For budgeting purposes, a 15% premium increase is budgeting for FY 2024, scheduled to begin July 1 when the policy renews for another year.

The Health Reimbursement Agreement (HRA) financial obligations is budgeted at \$60,000 for FY 2024. The city purchases high-deductible health plans, and covers most of the employee's deductible, limiting their out-of-pocket exposure. Essentially, the city is self-insured for this gap. This \$60,000 allocation and reserve is to cover our potential exposure to this program benefit.

The total cost of labor is budgeted to be \$6,065,151 for FY 2024, with 55% dedicated towards public-safety salaries and benefits. In comparison, the total budgeted cost of labor in FY 2023 was \$5,653,695.

The total increase in labor costs for FY 2024 as compared to FY 2023 is approximately \$411,456.

This budget assumes we will have 74 full-time equivalent (FTE) positions, 13 part-time positions (EMS, Library, Cemetery), 2,025 additional seasonal hours (mowing, concession stand/ballpark operations, etc.), 5 contract employees (city attorney, city engineer, etc.), and 15 volunteer positions (fire and emergency management).

## **GENERAL FUND**

**Revenue.** The General Fund is the primary fund for city government. Many basic services, including administration, public safety, and parks, receive their appropriations through the General Fund.

The largest source of revenue for the General Fund is sales tax. Tuttle currently levies a 3% sales tax for the General Fund, a 1% sales tax for the Street & Alley Fund, and a temporary 0.5% sales tax to fund improvements to neighborhood streets. For FY 2024, Sales Tax is forecast to remain steady growth at FY 2023 levels.

New housing starts is expected to continue in FY 2023 but at a slower pace, primarily due to mortgage interest rate increases and inflationary pressures affecting construction of new homes realized over the last year to impact on our sales tax collections. The economy has experienced inflationary pressures, contributed by several factors, including the labor shortage, supply chain issues, pandemic flare-ups, national and state policy changes, increased energy prices, and other inflation-related matters, which could affect local economic performance. For the FY 2024 budget, we are assuming new home construction to increase slightly if mortgage interest rates come down.

The second largest source of revenue for the General Fund is use tax. This is a tax typically levied on items, such as building materials and out-of-state purchases that are not physically purchased in-town but are delivered to one's home or site. It is the equivalent of a sales tax. Tuttle's use tax rates are equal to the sales tax rates. FY 2024 Use Tax is forecast to remain steady to FY 2023 levels.

### **General Fund Operations.**

Public Safety is a significant cost center in the General Fund. A previous budget goal was identified for public safety operation expenditures to not exceed 70% of the collected sales and use tax in the General Fund. The combined operational expenditures for police, fire, emergency management, and 911 dispatch uses is approximately 64% of the anticipated sales and use tax collected in FY 2024.

**Law Enforcement.** In FY 2023, the Fraternal Order of Police Union began operating under a new three-year Police Union Contract was negotiated, increasing wages for union police officers, with the expectation that it will benefit recruitment objectives. FY 2024 represents the second year of the three-year collective bargaining agreement.

**Fire Department.** In FY 2023, the International Association of Firefighters began operating under a new three-year contract. Notable changes to the Union Contract include wage adjustment to improve recruitment of qualified firefighter and paramedic personnel to continue providing emergency services for

the City of Tuttle and surrounding area. FY 2024 represents the second year in the three-year collective bargaining agreement.

Capital outlay reflects \$133,865 for Police, Fire, EMS, EM, and Library software, training aids, and associated operations equipment.

### **STREET & ALLEY FUND**

The Street & Alley Fund is primarily funded with a dedicated 1% sales tax. When combined with funding Tuttle receives from the State's fuel and motor vehicle taxes, a significant portion of the total funding available for streets is used for right-of-way mowing, street repairs, streetlights, snow removal, and other street maintenance and operation expenses.

In 2021 the City Council adopted a new Road Usage Fee for oil and gas activity in the amount of \$225,000. As this item is currently under legal scrutiny, this fee has not been programmed into the FY 2024 for a revenue source. Total capital outlay for FY 2024 reflects \$430,000 in street maintenance, including grant match funds, and associated street operations equipment.

### **NEIGHBORHOOD STREETS FUND**

The Neighborhood Streets Fund was a fund created to segregate the revenues and expenses associated with the 0.5% sales tax approved by the Tuttle voters in November 2019. This 10-year tax began April 1<sup>st</sup>, 2020. This money is dedicated to rehabilitating neighborhood streets with a strong focus on street overlay projects. The tax is projected to bring in \$350,000 in FY 2024.

A 10-year \$2.0 million note was issued in FY 2020 to fund and provide for the street improvements to be completed sooner. The proceeds have generally been spent overlaying numerous miles of neighborhood streets in FY 2020 and 2021. In FY 2024, only those revenues received beyond what is needed to cover the debt service is available to complete more neighborhood street improvements. Combined with anticipated cash carryover from FY 2023, \$124,300 is anticipated to be available for neighborhood street capital outlay overlay projects in FY 2024.

### **CEMETERY OPERATIONS FUND**

Oil & gas royalties continued as forecast in FY 2023. A new columbarium is programmed for \$70,000 in FY 2024 as a capital outlay project, which should generate additional revenues in future years.

### **SPECIAL PROJECTS FUND**

The Special Projects Fund was established to contain ARPA funds received by the City of Tuttle in 2021. These funds are typically used for public works infrastructure projects. The FY 2024 Budget identifies three capital outlay projects as listed for use of remaining 1,331,000 ARPA funds.

#### **Capital Outlay Projects.**

- Rehabilitate Station #1
- Lagoon Dredging and Rehabilitation
- Wastewater Treatment Plant (WWTP)

### **CAPITAL IMPROVEMENT FUND**

The Capital Improvement Fund is primarily funded with the Capital Improvement Fee adopted by the City Council in 2010. This \$7.50 fee is assessed to every TPWA utility account in Tuttle, with the fees revenue to be used only for capital projects. With the rate adjustment factored in, the fee is forecast to generate

\$275,000 in FY 2024.

Many smaller dedicated fees are also accounted for in the Capital Improvement Fund. This includes the impact fees and reserves for the sanitary sewer, water, and natural gas utilities, and an impound fee for law enforcement that provides \$644,500 for the following combined capital outlay projects.

### **Capital Outlay Projects**

- Park and ballpark facility improvement projects
- Public building facility improvement projects
- ODOT HWY-76 Gas System Improvement Project
- Warm Springs Sanitary Sewer Connection Project

### **EMERGENCY MEDICAL SERVICES (EMS) FUND**

In 2016 the voters of Grady County approved a new 1/4% county-wide sales tax to fund new hospital buildings for the Grady County Memorial Hospital in Chickasha. 11.5% of the tax proceeds are dedicated to funding EMS operations in Tuttle and Rush Springs, with Tuttle receiving 80% of the EMS operations set-aside. We also receive dedicated EMS funds from the Grady County Emergency Medical Services 522 District. Beginning in FY 2017, all EMS revenues and expenses was segregated in a new EMS Fund. This allows the city to clearly demonstrate that the hospital tax money and 522 District tax money are used solely to benefit Tuttle EMS operations.

### **TUTTLE PUBLIC WORKS AUTHORITY (TPWA) FUND**

The TPWA funds the utility operations for Tuttle. Large investments in our utility systems began in 2007 and continue today. The TPWA fund historically has also been used to help pay for the funding gaps in the General Fund (and other funds) and some capital improvements. This "gap financing" has lessened due in large part to provide for more adequate cash flow operations in the TPWA Fund, which will continue to be the goal in upcoming years.

Beginning in 2015, the TPWA has helped cash flow the TDA and the new Broadband Department. The Broadband Department is now more than covering its operating expenses and no longer needs cash from the TPWA to cash flow. Therefore, since FY 2023, the TDA has been paying the debt service for the fiber system. This will continue in FY 2024.

### **Fee Increases.**

In FY 2024, in response to inflationary pressures, mortgagee rate interest rates, slowed building construction activity, and cash flow limitations in the TPWA Fund, various utility connection/tap and impact fees have been considered and approved by the City Council and TPWA Trust Authority December 2023, to provide for adequate funding for utility extensions and maintenance for water, sewer and natural gas systems to better manage the financial impacts of managing those systems for future growth and continued maintenance.

With higher costs of utilities operations due to inflationary pressures and home building interest rate increases, and resulting reduction in new residential construction affecting utility sales, water and sewer rate fees were increased 7.5% for FY 2024

Trash Collection and Recycling Contract annual adjustment rate per approved contract with Republic Services is programmed for FY 2024.

The base rates for the natural gas system will be adjusted for FY 2024 to account for natural gas purchase rates, as new market rates will be in place January 2024. An automatic utility billing rate adjustment has been made in response to the ONG increase in natural gas transportation rates imposed on the city in FY 2023

**General Operations & Government.** General Operations & Government covers those generic operational

costs that are not assignable to specific departments. This includes the debt service for some utility notes that were used to upgrade multiple departments. The new debt service for the new 2021 Utility Note, which also refinances the 2011 Sewer Note, is programmed, as well as debt service for the WWTP Plant project.

**Water.** As Tuttle continues to grow, the city entered into a 5-Year Water Services Contract with the City of Newcastle, OK to provide for additional water resources. The FY 2024 Budget is increased to reflect the Water Services Contract and needed Water Conversion Project due to the increased water coming from the City of Newcastle water source.

**Sanitary Sewer.** Construction is ongoing for the new Wastewater Treatment Plant. Constructed is scheduled to be completed in March 2024. Additional funding was needed and programmed from the ARPA funds to manage the completion costs of the WWTP.

**Broadband Department.** The initial loans for the broadband system were taken out by the TPWA. All expenditures from the loans, and the loan payments are programmed in the TPWA. Operating expenses are programmed in the Tuttle Development Authority. TDA has been able to and will continue to transfer funds to the TPWA to cover the broadband debt service.

**Construction Department.** Capital Outlay Projects in the amount of 421,000 are planned for FY 2024 that includes infrastructure system extensions and improvements to natural gas, sewer, and water systems, as well as various software and equipment needs to assist in public works operational responsibilities.

#### **TUTTLE DEVELOPMENT AUTHORITY (TDA) FUND**

The Tuttle Development Authority was created in Summer 2015. The purpose of this authority is to aid in the economic development of Tuttle. The first project was the installation of a fiber-to-home broadband internet system. The broadband system was generally completed in 2020.

**Broadband Department.** The Broadband Department will continue to extend the Tuttle fiber system into newly planned and constructed subdivisions. An amount of \$120,000 in capital outlay is earmarked for Tuttle Fiber utility extension projects in FY 2024.

As new City Manager, I am excited about the future of the City of Tuttle. I believe the proposed budget continues to meet the challenges the City of Tuttle faces and keeps the community moving forward. I would like to thank the incredible staff who have been involved in the development of this budget proposal. I look forward to implementing the FY 2024 and working with the great staff to continue to improve upon the many assets Tuttle has to offer.

Sincerely,

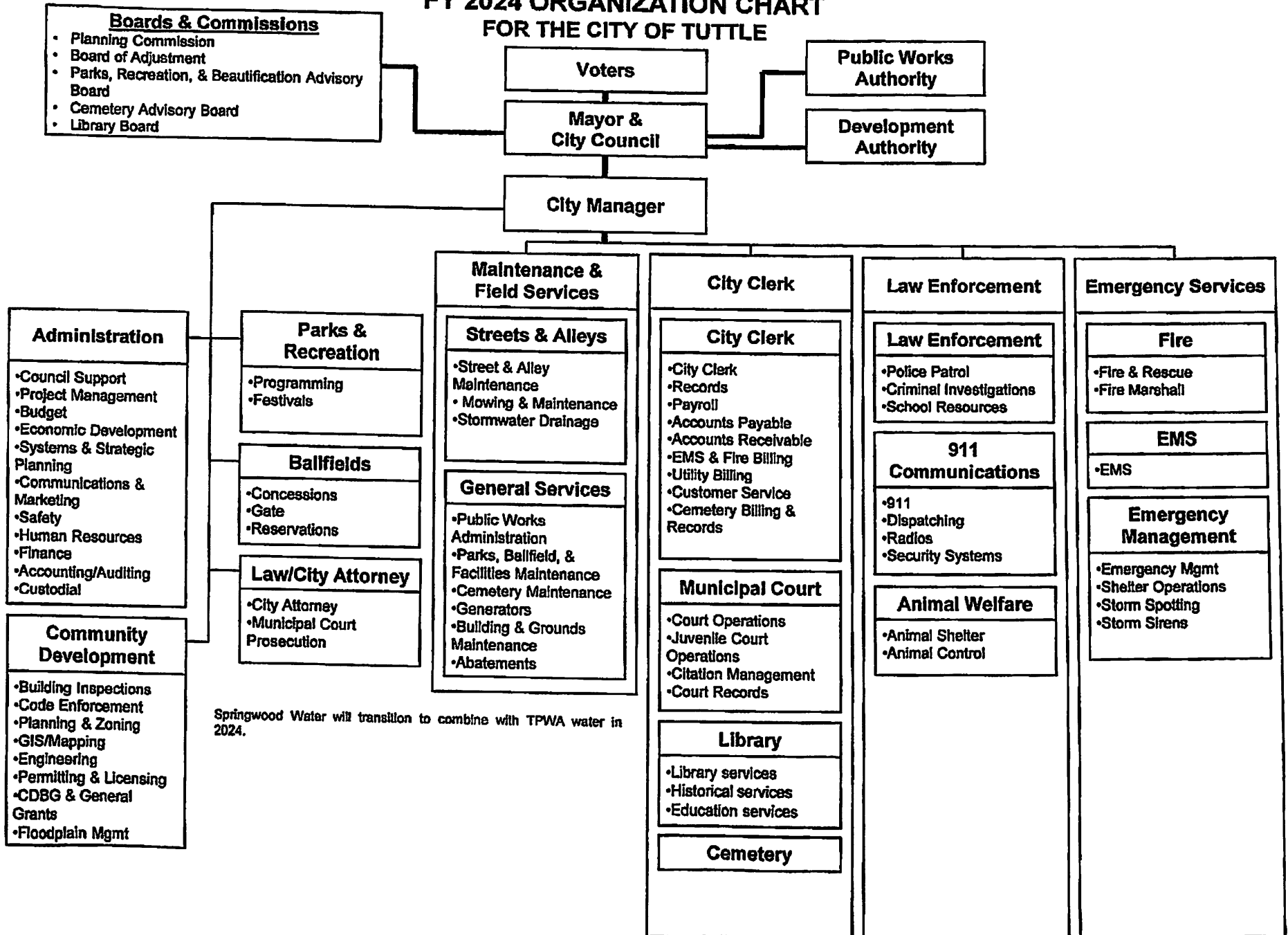
Dana L. Schoening  
City Manager  
City of Tuttle



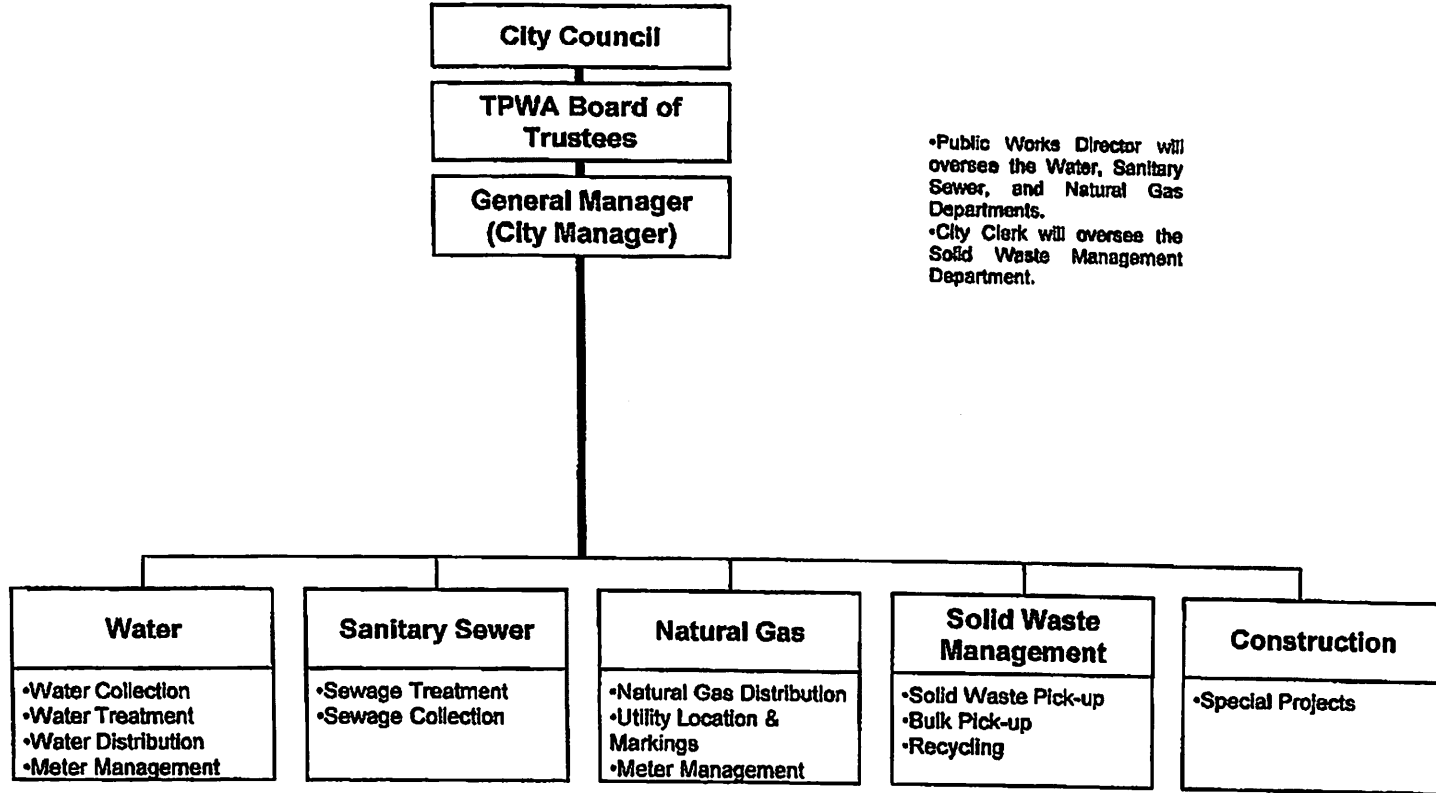
# **City of Tuttle**

## **II. BUDGET SUMMARY**

# FY 2024 ORGANIZATION CHART FOR THE CITY OF TUTTLE

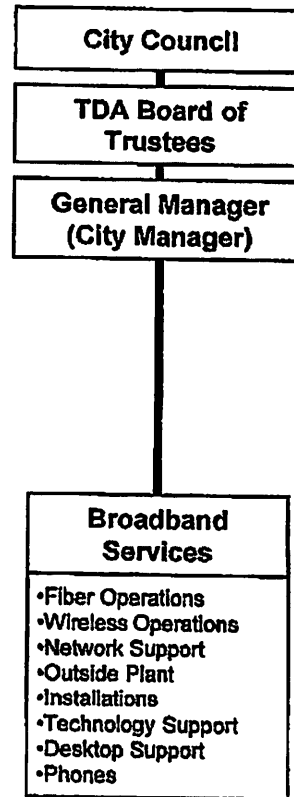


# FY 2024 ORGANIZATION CHART FOR THE TUTTLE PUBLIC WORKS AUTHORITY



•Public Works Director will oversee the Water, Sanitary Sewer, and Natural Gas Departments.  
 •City Clerk will oversee the Solid Waste Management Department.

**FY 2024 ORGANIZATION CHART  
FOR THE TUTTLE DEVELOPMENT AUTHORITY**



•City Manager will oversee the Broadband Services Department.

# FY 2024 STAFFING CHART FOR THE CITY OF TUTTLE

- 74 Full Time TOTAL POSITIONS
- 13 Part Time TOTAL POSITIONS
- 2,500 TOTAL SEASONAL HOURS
- 14 SEASONAL POSITIONS
- 6 Contract TOTAL POSITIONS
- 21 Volunteer TOTAL POSITIONS

\*Positions appointed/removed by the City Council  
 \*\*City Manager serves as the Department Director  
 \*\*\*Positions that report directly to the Public Works Director

<b>Administration**</b>
<ul style="list-style-type: none"> <li>•(1 FT) City Manager*</li> <li>•(1 FT) Human Resources Director</li> <li>•(1 FT) Community Events/Parks &amp; Rec</li> <li>•(0 PT) Treasurer* (Currently assigned to a fulltime employee)</li> </ul>

<b>Law/City Attorney</b>
•(Contract) City Attorney*

<b>Community Development**</b>
<ul style="list-style-type: none"> <li>•(1 FT) Comm Dev Manager</li> <li>•(1 FT) Certified Building Inspector</li> <li>•(Contract) City Engineer</li> <li>•(Contract) Economic Development</li> <li>•(1 FT) Office Spec/Permits Clerk</li> </ul>

<b>General Government/Operations**</b>
•(Contract) Custodial Services

<b>City Clerk</b>
<b>City Clerk</b>
<ul style="list-style-type: none"> <li>•(1 FT) City Clerk</li> <li>•(1 FT) AP/ Payroll Clerk</li> <li>•(1 FT) AR/ Cemetery Clerk</li> <li>•(Contract) EMS/Fire Billing</li> <li>•(1 FT) Office Specialist</li> </ul>
<b>Municipal Court</b>
<ul style="list-style-type: none"> <li>•(1 PT) Municipal Judge*</li> <li>•(1 FT) Admin Analyst/Court</li> </ul>
<b>Cemetery</b>
<ul style="list-style-type: none"> <li>•(2 FT) Maint Worker***</li> <li>•(1 PT) Maint Worker***</li> </ul>
<b>Library</b>
<ul style="list-style-type: none"> <li>•(1 PT) Librarian</li> <li>•(1 PT) Assistant</li> <li>•(1 PT) Intern</li> </ul>

<b>Field Services</b>
<b>Streets &amp; Alleys</b>
<ul style="list-style-type: none"> <li>•(1 FT) Superintendent</li> <li>•(2 FT) Maint Workers</li> </ul>
<b>Parks &amp; Recreation</b>
<ul style="list-style-type: none"> <li>•(1 FT) Maint Worker</li> <li>•(1,000 hrs) Seasonal Maint Workers</li> </ul>
<b>Ballfields</b>
<ul style="list-style-type: none"> <li>•(1,500 hrs) Seasonal Concession/Gate Workers;</li> <li>•(2) Seasonal Supervisors</li> </ul>
<b>General Services</b>
<ul style="list-style-type: none"> <li>•(1 FT) Public Works Director</li> <li>•(1 FT) Office Specialist</li> <li>•(1 FT) Maintenance Worker</li> </ul>

<b>Law Enforcement</b>
<b>Law Enforcement</b>
<ul style="list-style-type: none"> <li>•(1 FT) Police Chief</li> <li>•(1 FT) Ass't Police Chief</li> <li>•(2 FT) Lieutenants</li> <li>•(3 FT) Sergeants</li> <li>•(1 FT) Detective</li> <li>•(2 FT) Master Patrol Off</li> <li>•(5 FT) Police Officers</li> </ul>
<b>911/Dispatching</b>
<ul style="list-style-type: none"> <li>•(1 FT) Supervisor</li> <li>•(5 FT) Dispatcher</li> </ul>
<b>Animal Welfare</b>
•(1 FT) Animal Welfare/ Code Enforcement Officer

<b>Emergency Services</b>
<b>Fire</b>
•(15 V) Firefighters
<b>Emergency Medical Services</b>
<ul style="list-style-type: none"> <li>•(1 FT) Fire Captain</li> <li>•(3 FT) FF/Paramedics</li> <li>•(1 FT) FF/Adv EMT</li> <li>•(12 FT) FF/EMTs</li> <li>•(1 FT) Paramedic</li> <li>•(4 PT) Paramedics</li> <li>•(3 PT) EMTs</li> </ul>
<b>Emergency Management</b>
<ul style="list-style-type: none"> <li>•(1 FT) Fire Chief</li> <li>•(1 PT) Emer Mgmt Spec</li> <li>•(6 V) Volunteers</li> </ul>

**FY 2024 STAFFING CHART  
FOR THE TUTTLE PUBLIC WORKS AUTHORITY**

<b>Water</b>	<b>Sanitary Sewer</b>	<b>Natural Gas</b>	<b>Solid Waste Management</b>	<b>Construction</b>
<ul style="list-style-type: none"> <li>•(1 FT) Superintendent</li> <li>•(2 FT) Maint Workers</li> </ul>	<ul style="list-style-type: none"> <li>•(1 FT) Maint Workers</li> </ul>	<ul style="list-style-type: none"> <li>•(1 FT) Superintendent</li> <li>•(1 FT) Utility Line Locator</li> <li>•(2 FT) Maint Workers</li> </ul>	<ul style="list-style-type: none"> <li>•None</li> </ul>	<ul style="list-style-type: none"> <li>•(1 FT) Superintendent</li> <li>•(2 FT) Maint Workers</li> </ul>

•11 Total Full Time Positions  
*(also reflected in Staffing Chart totals)*

**FY 2024 STAFFING CHART  
FOR THE TUTTLE DEVELOPMENT AUTHORITY**

<b>Broadband**</b>
<ul style="list-style-type: none"><li>•(1 FT) Technology Services Manager</li><li>•(1 FT) Fiber Superintendent</li><li>•(1 FT) Network Technician</li><li>•(2 FT) Network Installers</li><li>•(Contract) Help Desk Tech</li></ul>

**•5 Total Full Time Positions**  
*(also reflected in Staffing Chart totals)*

# **City of Tuttle**

## **III. GENERAL FUND (01)**



**Fund 01 – General Fund**  
**General Operations & General Government Departments (01-140 & 01-141)**

**FUND SUMMARY**

The General Fund is the primary operations fund for the City of Tuttle. Operations, including staffing, services, and materials, for most non-public works departments are funded within this fund.

**DEPARTMENTAL DESCRIPTION**

The General Operations Department is the typical home for general revenue sources. The General Government Department is the typical home for general and non-department-specific expenditures. This includes, but is not limited to, the general reserves for the General Fund, common phone and communication expenses, software, copier leases, legal expenses, auditing expenses, liability insurance premiums, and inter-fund transfers.

**BUDGET NOTES**

- Sales tax revenue is not forecast to increase beyond actual FY 2023 levels.
- Use tax revenue is not forecast to increase beyond actual FY 2023 levels.

**Fund 01 – General Fund  
City Clerk Department (01-147)**

**DEPARTMENTAL DESCRIPTION**

The City Clerk Department oversees a variety of administrative programs and tasks. The City Clerk is responsible for maintaining all official records and documents, including the official minutes of the City Council. Other program areas include:

- Payroll;
- Accounts payable;
- Accounts receivable;
- Cemetery billing and records;
- EMS & fire billing;
- Utility billing; and
- Customer service.

Additionally, Utility (TPWA and TDA utilities) billing, collections, and accounting are performed in this department, including the following divisions:

- Financial Services – Utility statement production, some reconciliation of financial transactions, assistance with annual budget preparations, and complete service order process;
- Contractual Services – Establishes new service, maintains customer contracts, initiates active and inactive collections;
- Customer Services – Taking customer calls and posting incoming payment transactions; and
- Meter Services – Monthly input of readings of all gas and water meters.

**BUDGETED STAFFING**

- (1 FT) City Clerk
- (1 FT) Accounts Payable/Payroll Clerk
- (1 FT) Utility Billing/Accounts Receivable/Cemetery Clerk
- (Contract) EMS/Fire Billing
- (1 FT) Office Specialist

**Fund 01 – General Fund**  
**Administration Department (01-156)**

**DEPARTMENTAL DESCRIPTION**

The Administration Department, led by the City Manager, oversees the administration of all departments, programs, and services. This includes, human resources, project management, economic development, public relations, and providing support to the members of the City Council. The City Manager is also responsible for reviewing the city finances, including the development of the Annual Budget.

Marketing and communications programs are also overseen by the Administration Department.

**BUDGETED STAFFING**

- (1 FT) City Manager
- (1 FT) Community Events Coordinator/Parks & Recreation Coordinator
- (1 FT) Human Resources Manager

**Fund 01 – General Fund**  
**General Services Department (01-160)**

**DEPARTMENTAL DESCRIPTION**

Currently, this department houses the TPWA administration labor, including the Public Works Director, and an administrative assistant (Office Specialist). The intent of this department is to oversee building and ground maintenance programs. Currently, the one full-time maintenance worker, along with the seasonal maintenance labor (Park & Recreation 01-344), provide mowing and grounds maintenance services for the parks system.

**BUDGETED STAFFING**

- (1 FT) Public Works Director
- (1 FT) Office Specialist
- (1 FT) Maintenance Worker

**Fund 01 – General Fund**  
**Law Enforcement Department (01-243)**

**DEPARTMENTAL DESCRIPTION**

The Police Department is led by the Police Chief, who oversees the administration of all departments, programs, and services. The Police Department is a full-service organization which is responsible for general law enforcement and peacekeeping in the community. It has among its many responsibilities: improving the quality of life in the community, preserving public order, protecting life and property, investigating crimes, apprehending criminal offenders, investigating traffic collisions, and enforcing criminal and traffic laws.

The backbone of the Tuttle Police Department is the Patrol Division, whose primary function is to provide rapid response to emergency and non-emergency calls for service, traffic enforcement, reporting and documentation of crimes and unusual incidents, arrests of suspects, resolution of disputes, and random patrol of our residential and business communities. Patrol investigates traffic collisions, enforces the provisions of the Oklahoma Vehicle Code, and conducts DUI/Driver's License checkpoints.

The Investigative unit is called upon to investigate serious crimes within the community. These crimes cannot typically be handled by patrol officers due to the complexity or seriousness of the crime. The Detective assigned to the Unit receives specialized training in the investigative techniques that these serious crimes entail. The Detective prepares all reports for the District Attorney's Office when filing charges. The Detective also oversees all the evidence and is responsible for the cataloguing of all evidence coming and going from the police department.

**BUDGETED STAFFING**

- (1 FT) Police Chief
- (1 FT) Assistant Chief
- (2 FT) Lieutenants
- (3 FT) Sergeants
- (1 FT) Detective
- (2 FT) Master Patrol Officers
- (5 FT) Police Officers

**Fund 01 – General Fund  
Fire Department (01-245)**

**DEPARTMENTAL DESCRIPTION**

The Fire Department exists to save lives and protect property. This is accomplished through a variety of actions. Among those actions are:

- Fire Suppression;
- Pre-Incident Inspections of Businesses;
- Fire Prevention;
- Public Education;
- Fire Training; and
- Response to alarms (fire, medical, Haz-mat, traffic accidents, etc.).

**BUDGETED STAFFING**

- (15 V) Firefighters

**STAFFING NOTES**

The fire chief is funded in Emergency Management (EM) (as of FY 2022). The Fire Captain, Firefighter-EMTs, and Firefighter-Paramedics are funded through the 09 Emergency Medical Services (EMS) Fund (as of FY 2017).

**Fund 01 – General Fund**  
**Municipal Court Department (01-246)**

**DEPARTMENTAL DESCRIPTION**

The Municipal Court is the judicial branch of city government. The fundamental purpose of the Municipal Court is to provide an impartial forum for citizens to be heard in a professional and courteous environment in matters related to violations of city ordinances by upholding the U.S. Constitution, the Statutes of the State of Oklahoma, and the Ordinances of the City of Tuttle. The Municipal Court is responsible for the collection of fines, fees, and State costs; filing citations/complaints; docket scheduling; issuing, tracking, and clearing warrants; maintaining court records of collections, convictions, and statistical data.

The Court Services Department has three divisions of municipal courts of limited jurisdiction and not of record (cases heard by Oklahoma Municipal Courts 'not of record' are limited to violations of municipal ordinances) - (1) Municipal Criminal Court; (2) Municipal Traffic/Complaint Court; and (3) Municipal Juvenile Court.

The City Attorney's Office provides prosecutorial services for this department.

**BUDGETED STAFFING**

- (1 PT) Municipal Judge
- (1 FT) Administrative Analyst/Court Clerk

**Fund 01 – General Fund  
911 Dispatch Department (01-249)**

**DEPARTMENTAL DESCRIPTION**

The 911 Dispatch Department is led by the Assistant Police Chief, who oversees the administration of 911, dispatch, and communications programs, and services. Dispatchers are responsible for monitoring all emergency and non-emergency telephone and wireless communication for the Police, Fire and EMS Departments. Police dispatchers answer incoming 911 emergency calls, provide information and advice to citizens, provide current crime information to officers and enter calls for service into our CAD system. The dispatchers are responsible for prioritizing calls and workload, sending officers to calls, maintaining an accurate status on each on-duty officer, entering wanted or stolen vehicles, missing persons, and guns into the nationwide database to provide information to other agencies, as well as documenting every call, every status change, and every request or entry that the police department receives. Tuttle is a part of the regional 911 system administered by the Association of Central Oklahoma Governments (ACOG).

Dispatch also performs Records duties that range from administrative and clerical, to assisting the general public at the front counter and on the telephone. Record keeping is a critical law enforcement responsibility. Dispatch is the keeper for all police reports that require photocopying, distributing, and filing. This includes arrests, traffic accidents, incidents, citations, subpoenas, and other miscellaneous reports. Dispatch personnel assist the court clerk by providing traffic records on citations to the courts, as well as distributing other paperwork to various local and state agencies. Another important component of records is the maintenance and security of police records. Dispatch personnel must be aware of and apply the legal exemptions to the release of information to protect individual privacy, safety, reputation, and ongoing investigations. The intent of the exemptions is to protect law enforcement investigations, not to shield information from legitimate scrutiny. Dispatch personnel are responsible for ensuring that police records are released according to law. The records division generates revenue by collecting fees for incident reports, traffic collision reports, impound vehicles and traffic citation fees.

**BUDGETED STAFFING**

- (1 FT) Dispatch Supervisor
- (5 FT) Dispatchers



**Fund 01 – General Fund**  
**Emergency Management Department (01-257)**

**DEPARTMENTAL DESCRIPTION**

The Emergency Management Department, is led by the Fire Chief:

- Identifies community-wide hazards and works to minimize their impacts;
- Coordinates planning & preparedness for potential disasters;
- Assists responders with response to large-scale incidents;
- Leads the City's recovery from disasters;
- Writes and administers the City's EM and FEMA grants; and
- Oversees miscellaneous projects & programs.

**BUDGETED STAFFING**

- (1 FT) Fire Chief
- (1 PT) Emergency Management Specialist
- (6 V) Volunteers

**Fund 01 -- General Fund  
Library Department (01-326)**

**DEPARTMENTAL DESCRIPTION**

The Tuttle Public Library opened in 2014 and had been operated and primarily funded by the Friends of the Tuttle Public Library (FOTPL). FOTPL had reimbursed the City of Tuttle for the City's cost of providing electrical service to the city-owned library building.

In FY2023 the City of Tuttle began operating the public library as approved by City Council. A \$2.00 fee paid monthly by City of Tuttle utility customers was established in FY 2023. A public Library Board structure was also established in FY 2023 to oversee operations.

**BUDGETED STAFFING**

- (1 PT) Librarian
- (1 PT) Library Assistant
- (1 PT) Intern

**Fund 01 – General Fund  
Ballpark Department (01-340)**

**DEPARTMENTAL DESCRIPTION**

The Tuttle Parks & Recreation Department began operating and maintaining the ballfields at Schrock in March 2015. The gate fees and concession stand revenue is used to support the operations and maintenance. All fees generated are for the benefit of the ballfields and related infrastructure, including parking lots.

**BUDGETED STAFFING**

- (1,500 hrs.) Seasonal; (2) Supervisors & (10) Concession/Gate Workers

**Fund 01 – General Fund**  
**Parks and Recreation Department (01-344)**

**DEPARTMENTAL DESCRIPTION**

The Parks and Recreation Department strives to meet the community's recreational needs and enjoyment of public park facilities. The Parks Department maintains the City's three parks through general property maintenance and repair.

**BUDGETED STAFFING**

- (1 FT) Maintenance Worker
- (1,000 hrs.) Seasonal; (2) Maintenance Workers

**Fund 01 – General Fund  
Community Development Department (01-450)**

**DEPARTMENTAL DESCRIPTION**

Working with the Planning Commission and the Board of Adjustment, the Community Development Department is responsible for the implementation of the Comprehensive Plan (or the Master Plan) for the community. This is achieved through the reviewing of permit and development requests for compatibility with the Zoning Code, Subdivision Code, and other development codes and statutes. The Community Development Department is also responsible for overseeing life-safety issues, including the implementation of the various building and trade codes, as required by the Oklahoma Uniform Building Code Commission. Code enforcement works with property owners to ensure minimum property standards are met to protect the health, safety, and property values of Tuttle's neighborhoods.

Community Development also provides Geographic Information Systems (GIS)/mapping services.

The City of Tuttle contracts with the Tuttle Area Chamber of Commerce to assist with economic development and other community activities.

**BUDGETED STAFFING**

- (1 FT) Community Development Manager
- (1 FT) Certified Building Inspector
- (Contract) City Engineer
- (Contract) Economic Development
- (1 FT) Office Specialist/Permits Clerk

**Fund 01 – General Fund  
Animal Welfare Department (01-458)**

**DEPARTMENTAL DESCRIPTION**

The Animal Welfare Division is led by the Assistant Police Chief, who oversees the administration of the department, its programs, and its services. Animal Welfare's mission is to promote public health and safety and represent the values of the community through the humane care and protection of all its animals. This mission is attainable through the high standards of professionalism in education, investigation, enforcement, adjudication, rescue, rehabilitation, and the adoption process.

The community can best be served through common decency in caring and direct action to bring about an immediate resolution to all the problems concerning animal welfare through honest, fair, and impartial enforcement of city ordinances and state laws.

**BUDGETED STAFFING**

- (1 FT) Animal Welfare/Code Enforcement Officer



						Defined Budgets	
		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 01 - GENERAL FUND</b>							
Revenue							
Department: 140 - General Operations							
Category: 41 - Taxes							
01-140-41001	Sales Tax	0.00	0.00	0.00	0.00	2,165,000.00	0.00
01-140-41002	Use Tax	0.00	0.00	0.00	0.00	1,100,000.00	0.00
01-140-41003	AEP (PSO) Franchise Tax	0.00	0.00	0.00	0.00	61,000.00	0.00
01-140-41004	OEC Franchise Tax	0.00	0.00	0.00	0.00	100,000.00	0.00
01-140-41006	Telephone 2% Assessment Fee	0.00	0.00	0.00	0.00	3,500.00	0.00
01-140-41062	ONG Franchise Tax	0.00	0.00	0.00	0.00	5,000.00	0.00
01-140-41063	Cigarette/Tobacco Tax	0.00	0.00	0.00	0.00	23,000.00	0.00
01-140-41064	Other Franchise Taxes/Fees	0.00	0.00	0.00	0.00	1,000.00	0.00
01-140-41065	Atlink Franchise Tax	0.00	0.00	0.00	0.00	18,000.00	0.00
Category: 41 - Taxes Total:		0.00	0.00	0.00	0.00	3,476,500.00	0.00
Category: 42 - Intergovernmental							
01-140-42012	Alcoholic Beverage Tax	0.00	0.00	0.00	0.00	105,000.00	0.00
Category: 42 - Intergovernmental Total:		0.00	0.00	0.00	0.00	105,000.00	0.00
Category: 45 - Fines and Forfeitures							
01-140-45031	Court Collections	0.00	0.00	0.00	0.00	215,000.00	0.00
Category: 45 - Fines and Forfeitures Total:		0.00	0.00	0.00	0.00	215,000.00	0.00
Category: 46 - Interest Revenues							
01-140-46041	Interest - Checking	0.00	0.00	0.00	0.00	10,000.00	0.00
Category: 46 - Interest Revenues Total:		0.00	0.00	0.00	0.00	10,000.00	0.00
Category: 47 - Miscellaneous Revenues							
01-140-47051	Miscellaneous Revenue	0.00	0.00	0.00	0.00	25,000.00	0.00
01-140-47056	Insure OK Reimbursement	0.00	0.00	0.00	0.00	20,000.00	0.00
Category: 47 - Miscellaneous Revenues Total:		0.00	0.00	0.00	0.00	45,000.00	0.00

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets \_\_\_\_\_

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Category: 49 - Carryover</b>							
<u>01-140-49059</u>	Fund Balance	0.00	0.00	0.00	0.00	556,165.00	0.00
	<b>Category: 49 - Carryover Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>556,165.00</b>	<b>0.00</b>
	<b>Department: 140 - General Operations Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,407,685.00</b>	<b>0.00</b>
<b>Department: 147 - Clerk</b>							
<b>Category: 44 - License and Permits</b>							
<u>01-147-44019</u>	Beverage License Fees	0.00	0.00	0.00	0.00	8,000.00	0.00
	<b>Category: 44 - License and Permits Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.00</b>
	<b>Department: 147 - Clerk Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.00</b>
<b>Department: 243 - Police</b>							
<b>Category: 43 - Charges for Services</b>							
<u>01-243-43003</u>	Records & Reports Fees	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>01-243-43005</u>	Fingerprint Fees	0.00	0.00	0.00	0.00	10.00	0.00
	<b>Category: 43 - Charges for Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,510.00</b>	<b>0.00</b>
	<b>Department: 243 - Police Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,510.00</b>	<b>0.00</b>
<b>Department: 245 - Fire</b>							
<b>Category: 47 - Miscellaneous Revenues</b>							
<u>01-245-47077</u>	Fire Subscription	0.00	0.00	0.00	0.00	1,200.00	0.00
	<b>Category: 47 - Miscellaneous Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,200.00</b>	<b>0.00</b>
	<b>Department: 245 - Fire Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,200.00</b>	<b>0.00</b>
<b>Department: 249 - E911 Department</b>							
<b>Category: 42 - Intergovernmental</b>							
<u>01-249-42092</u>	911 Allocation	0.00	0.00	0.00	0.00	16,500.00	0.00
	<b>Category: 42 - Intergovernmental Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,500.00</b>	<b>0.00</b>
	<b>Department: 249 - E911 Department Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,500.00</b>	<b>0.00</b>
<b>Department: 326 - Library</b>							
<b>Category: 15 - Receivable Accounts</b>							
<u>01-326-43125</u>	Library Fees	0.00	0.00	0.00	0.00	76,800.00	0.00
	<b>Category: 15 - Receivable Accounts Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>76,800.00</b>	<b>0.00</b>
	<b>Department: 326 - Library Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>76,800.00</b>	<b>0.00</b>
<b>Department: 340 - Ballpark</b>							
<b>Category: 43 - Charges for Services</b>							
<u>01-340-43120</u>	Ballpark Gate Revenue	0.00	0.00	0.00	0.00	38,000.00	0.00



		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>01-340-43122</b>	Ballpark Concession Revenue	0.00	0.00	0.00	0.00	17,000.00	0.00
	<b>Category: 43 - Charges for Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,000.00</b>	<b>0.00</b>
	<b>Department: 340 - Ballpark Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,000.00</b>	<b>0.00</b>
	<b>Department: 344 - Parks and Recreation</b>						
	<b>Category: 43 - Charges for Services</b>						
<b>01-344-43111</b>	Home for the Holidays Fees	0.00	0.00	0.00	0.00	2,000.00	0.00
<b>01-344-43113</b>	Farmers Market	0.00	0.00	0.00	0.00	100.00	0.00
<b>01-344-43166</b>	Bench Program Fees	0.00	0.00	0.00	0.00	600.00	0.00
	<b>Category: 43 - Charges for Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,700.00</b>	<b>0.00</b>
	<b>Department: 344 - Parks and Recreation Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,700.00</b>	<b>0.00</b>
	<b>Department: 450 - Community Development</b>						
	<b>Category: 44 - License and Permits</b>						
<b>01-450-44010</b>	Building Permits	0.00	0.00	0.00	0.00	35,000.00	0.00
<b>01-450-44011</b>	Trade Licenses	0.00	0.00	0.00	0.00	14,000.00	0.00
<b>01-450-44012</b>	Trade Permits	0.00	0.00	0.00	0.00	75,000.00	0.00
<b>01-450-44013</b>	Other Permits	0.00	0.00	0.00	0.00	15,000.00	0.00
<b>01-450-44014</b>	Business Licenses	0.00	0.00	0.00	0.00	2,000.00	0.00
<b>01-450-44016</b>	Garage Sale Permits	0.00	0.00	0.00	0.00	500.00	0.00
<b>01-450-44017</b>	Garage Sale Signs	0.00	0.00	0.00	0.00	1,000.00	0.00
<b>01-450-44018</b>	Technology Fee	0.00	0.00	0.00	0.00	4,000.00	0.00
<b>01-450-44026</b>	Oil & Gas Well Inspection Fees	0.00	0.00	0.00	0.00	80,000.00	0.00
<b>01-450-44040</b>	Community Development Fees	0.00	0.00	0.00	0.00	15,000.00	0.00
<b>01-450-44210</b>	Medical Marijuana Commercial...	0.00	0.00	0.00	0.00	4,000.00	0.00
	<b>Category: 44 - License and Permits Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>245,500.00</b>	<b>0.00</b>
	<b>Category: 47 - Miscellaneous Revenues</b>						
<b>01-450-47057</b>	Engineering Reimbursements	0.00	0.00	0.00	0.00	25,000.00	0.00
	<b>Category: 47 - Miscellaneous Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
	<b>Department: 450 - Community Development Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>270,500.00</b>	<b>0.00</b>
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,839,875.00</b>	<b>0.00</b>

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Expense</b>							
<b>Department: 141 - General Government</b>							
<b>Category: 51 - Personal Services</b>							
<u>01-141-51081</u>	HRA Reimbursement	0.00	0.00	0.00	0.00	60,000.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,000.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>01-141-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>01-141-52002</u>	Building Maintenance - General	0.00	0.00	0.00	0.00	8,500.00	0.00
<u>01-141-52004</u>	Christmas Lights	0.00	0.00	0.00	0.00	3,000.00	0.00
<u>01-141-52005</u>	Office Furniture & Equipment	0.00	0.00	0.00	0.00	3,000.00	0.00
<u>01-141-52006</u>	General IT Expenses	0.00	0.00	0.00	0.00	30,000.00	0.00
<u>01-141-52009</u>	Printing & Photocopies	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-141-52011</u>	Computers & Related Equipme...	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>01-141-52044</u>	Janitorial Supplies	0.00	0.00	0.00	0.00	750.00	0.00
<u>01-141-52050</u>	Council Expenses	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>01-141-52051</u>	Meeting Supplies & Expenses	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>01-141-52056</u>	Fuel	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-141-52064</u>	Public Relations Expenses	0.00	0.00	0.00	0.00	1,500.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>58,750.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>01-141-53008</u>	Printing & Advertising	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-141-53009</u>	Software Service Agreements	0.00	0.00	0.00	0.00	66,730.00	0.00
<u>01-141-53011</u>	Legal Publications	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>01-141-53012</u>	Utilities	0.00	0.00	0.00	0.00	22,000.00	0.00
<u>01-141-53013</u>	Postage & Freight	0.00	0.00	0.00	0.00	100.00	0.00
<u>01-141-53014</u>	Building Maintenance Agreem...	0.00	0.00	0.00	0.00	15,000.00	0.00
<u>01-141-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-141-53018</u>	Postage Equipment Lease	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-141-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	5,000.00	0.00
<u>01-141-53021</u>	Bonds	0.00	0.00	0.00	0.00	800.00	0.00
<u>01-141-53022</u>	Liability & Vehicle Insurance	0.00	0.00	0.00	0.00	52,000.00	0.00
<u>01-141-53023</u>	Custodial Services	0.00	0.00	0.00	0.00	6,300.00	0.00

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>01-141-53025</u>	Auditing Services	0.00	0.00	0.00	0.00	38,000.00	0.00
<u>01-141-53030</u>	Hiring Expenses	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>01-141-53042</u>	Election Expenses	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>01-141-53070</u>	Benefits Admin Services	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>01-141-53071</u>	Professional Services	0.00	0.00	0.00	0.00	15,000.00	0.00
<u>01-141-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-141-53075</u>	Engineering Services	0.00	0.00	0.00	0.00	15,000.00	0.00
<u>01-141-53076</u>	Legal Services	0.00	0.00	0.00	0.00	80,000.00	0.00
<u>01-141-53078</u>	Employee Training & Recognit...	0.00	0.00	0.00	0.00	7,000.00	0.00
<u>01-141-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>01-141-53082</u>	Membership Dues	0.00	0.00	0.00	0.00	17,500.00	0.00
<u>01-141-53084</u>	Miscellaneous	0.00	0.00	0.00	0.00	12,000.00	0.00
<u>01-141-53094</u>	Pike Pass	0.00	0.00	0.00	0.00	50.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>369,540.00</b>	<b>0.00</b>
<b>Category: 56 - Inter-Fund Transfers</b>							
<u>01-141-56009</u>	Transfer to Fund 09 - EMS	0.00	0.00	0.00	0.00	321,138.00	0.00
<b>Category: 56 - Inter-Fund Transfers Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>321,138.00</b>	<b>0.00</b>
<b>Category: 57 - Debt Service</b>							
<u>01-141-57003</u>	Lease Payments - General	0.00	0.00	0.00	0.00	15,000.00	0.00
<b>Category: 57 - Debt Service Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>
<b>Category: 58 - Reserves</b>							
<u>01-141-58301</u>	Sales Tax Rebate Reserve	0.00	0.00	0.00	0.00	60,000.00	0.00
<b>Category: 58 - Reserves Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,000.00</b>	<b>0.00</b>
<b>Department: 141 - General Government Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>884,428.00</b>	<b>0.00</b>
<b>Department: 147 - Clerk</b>							
<b>Category: 51 - Personal Services</b>							
<u>01-147-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	209,600.00	0.00
<u>01-147-51002</u>	Overtime	0.00	0.00	0.00	0.00	3,610.00	0.00
<u>01-147-51011</u>	Social Security	0.00	0.00	0.00	0.00	13,217.00	0.00
<u>01-147-51012</u>	Medicare	0.00	0.00	0.00	0.00	3,090.00	0.00
<u>01-147-51013</u>	Retirement	0.00	0.00	0.00	0.00	25,580.00	0.00
<u>01-147-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	25,270.00	0.00

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>01-147-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	300.00	0.00
<u>01-147-51016</u>	Unemployment	0.00	0.00	0.00	0.00	2,100.00	0.00
<u>01-147-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	840.00	0.00
	<b>Category: 51 - Personal Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>283,607.00</b>	<b>0.00</b>
	<b>Category: 52 - Materials and Supplies</b>						
<u>01-147-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-147-52005</u>	Office Furniture & Equipment	0.00	0.00	0.00	0.00	1,300.00	0.00
<u>01-147-52011</u>	Computers & Related Equipme...	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Category: 52 - Materials and Supplies Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,800.00</b>	<b>0.00</b>
	<b>Category: 53 - Other Services And Charges</b>						
<u>01-147-53008</u>	Printing & Advertising	0.00	0.00	0.00	0.00	100.00	0.00
<u>01-147-53019</u>	Document Filing Fees	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-147-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-147-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	100.00	0.00
<u>01-147-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>01-147-53082</u>	Membership Dues	0.00	0.00	0.00	0.00	800.00	0.00
	<b>Category: 53 - Other Services And Charges Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
	<b>Department: 147 - Clerk Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>291,407.00</b>	<b>0.00</b>
	<b>Department: 156 - Administration</b>						
	<b>Category: 51 - Personal Services</b>						
<u>01-156-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	245,000.00	0.00
<u>01-156-51011</u>	Social Security	0.00	0.00	0.00	0.00	15,465.00	0.00
<u>01-156-51012</u>	Medicare	0.00	0.00	0.00	0.00	3,615.00	0.00
<u>01-156-51013</u>	Retirement	0.00	0.00	0.00	0.00	29,215.00	0.00
<u>01-156-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	9,400.00	0.00
<u>01-156-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	2,545.00	0.00
<u>01-156-51016</u>	Unemployment	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>01-156-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	6,840.00	0.00
<u>01-156-51021</u>	Councilmember Compensation	0.00	0.00	0.00	0.00	6,000.00	0.00
	<b>Category: 51 - Personal Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>320,580.00</b>	<b>0.00</b>
	<b>Category: 52 - Materials and Supplies</b>						
<u>01-156-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	200.00	0.00

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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
01-156-52003	Books & Periodicals	0.00	0.00	0.00	0.00	100.00	0.00
01-156-52008	Office Furniture & Equipment	0.00	0.00	0.00	0.00	1,000.00	0.00
01-156-52011	Computers & Related Equipme...	0.00	0.00	0.00	0.00	1,000.00	0.00
Category: 52 - Materials and Supplies Total:		0.00	0.00	0.00	0.00	2,300.00	0.00
Category: 53 - Other Services And Charges							
01-156-53009	Software Service Agreements	0.00	0.00	0.00	0.00	200.00	0.00
01-156-53020	Phone & Data	0.00	0.00	0.00	0.00	1,500.00	0.00
01-156-53081	Training & Travel	0.00	0.00	0.00	0.00	4,000.00	0.00
01-156-53082	Membership Dues	0.00	0.00	0.00	0.00	1,300.00	0.00
Category: 53 - Other Services And Charges Total:		0.00	0.00	0.00	0.00	7,000.00	0.00
Department: 156 - Administration Total:		0.00	0.00	0.00	0.00	329,880.00	0.00
Department: 160 - General Services							
Category: 51 - Personal Services							
01-160-51001	Salaries & Wages	0.00	0.00	0.00	0.00	182,250.00	0.00
01-160-51002	Overtime	0.00	0.00	0.00	0.00	2,450.00	0.00
01-160-51011	Social Security	0.00	0.00	0.00	0.00	11,450.00	0.00
01-160-51012	Medicare	0.00	0.00	0.00	0.00	2,675.00	0.00
01-160-51013	Retirement	0.00	0.00	0.00	0.00	22,160.00	0.00
01-160-51014	Health/Life Insurance	0.00	0.00	0.00	0.00	20,300.00	0.00
01-160-51015	Workers Compensation	0.00	0.00	0.00	0.00	5,085.00	0.00
01-160-51016	Unemployment	0.00	0.00	0.00	0.00	1,825.00	0.00
01-160-51017	Other Benefits	0.00	0.00	0.00	0.00	840.00	0.00
Category: 51 - Personal Services Total:		0.00	0.00	0.00	0.00	249,035.00	0.00
Category: 52 - Materials and Supplies							
01-160-52001	Office Supplies	0.00	0.00	0.00	0.00	250.00	0.00
01-160-52011	Computers & Related Equipme...	0.00	0.00	0.00	0.00	1,000.00	0.00
01-160-52044	Janitorial Supplies	0.00	0.00	0.00	0.00	1,000.00	0.00
01-160-52056	Fuel	0.00	0.00	0.00	0.00	2,500.00	0.00
Category: 52 - Materials and Supplies Total:		0.00	0.00	0.00	0.00	4,750.00	0.00
Category: 53 - Other Services And Charges							
01-160-53009	Software Service Agreements	0.00	0.00	0.00	0.00	1,670.00	0.00
01-160-53015	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	750.00	0.00

My Budget Worksheet

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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>01-160-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>01-160-53034</u>	Repair & Equipment Maintena...	0.00	0.00	0.00	0.00	750.00	0.00
<u>01-160-53045</u>	Uniform Rental	0.00	0.00	0.00	0.00	250.00	0.00
<u>01-160-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	500.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,920.00</b>	<b>0.00</b>
<b>Department: 160 - General Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>259,705.00</b>	<b>0.00</b>
<b>Department: 243 - Police</b>							
<b>Category: 51 - Personal Services</b>							
<u>01-243-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	946,865.00	0.00
<u>01-243-51002</u>	Overtime	0.00	0.00	0.00	0.00	22,110.00	0.00
<u>01-243-51011</u>	Social Security	0.00	0.00	0.00	0.00	60,080.00	0.00
<u>01-243-51012</u>	Medicare	0.00	0.00	0.00	0.00	14,050.00	0.00
<u>01-243-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	86,650.00	0.00
<u>01-243-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	44,115.00	0.00
<u>01-243-51016</u>	Unemployment	0.00	0.00	0.00	0.00	9,500.00	0.00
<u>01-243-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	9,700.00	0.00
<u>01-243-51019</u>	Police Pension	0.00	0.00	0.00	0.00	126,310.00	0.00
<u>01-243-51030</u>	Longevity	0.00	0.00	0.00	0.00	8,400.00	0.00
<u>01-243-51031</u>	Education Stipend	0.00	0.00	0.00	0.00	7,200.00	0.00
<u>01-243-51032</u>	CLEET Stipend	0.00	0.00	0.00	0.00	1,800.00	0.00
<u>01-243-51033</u>	Uniform Stipend	0.00	0.00	0.00	0.00	15,750.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,352,830.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>01-243-52000</u>	Materials & Supplies	0.00	0.00	0.00	0.00	100.00	0.00
<u>01-243-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-243-52002</u>	Building Maintenance - General	0.00	0.00	0.00	0.00	3,000.00	0.00
<u>01-243-52009</u>	Printing & Photocopies	0.00	0.00	0.00	0.00	50.00	0.00
<u>01-243-52011</u>	Computers & Related Equipme...	0.00	0.00	0.00	0.00	3,000.00	0.00
<u>01-243-52015</u>	Communications Equipment	0.00	0.00	0.00	0.00	5,000.00	0.00
<u>01-243-52044</u>	Janitorial Supplies	0.00	0.00	0.00	0.00	700.00	0.00
<u>01-243-52052</u>	Firearm Supplies	0.00	0.00	0.00	0.00	10,000.00	0.00

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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>01-243-52055</u>	Patrol Supplies	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>01-243-52056</u>	Fuel	0.00	0.00	0.00	0.00	55,000.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>87,850.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>01-243-53009</u>	Software Service Agreements	0.00	0.00	0.00	0.00	10,400.00	0.00
<u>01-243-53012</u>	Utilities	0.00	0.00	0.00	0.00	11,000.00	0.00
<u>01-243-53013</u>	Postage & Freight	0.00	0.00	0.00	0.00	50.00	0.00
<u>01-243-53014</u>	Building Maintenance Agroom...	0.00	0.00	0.00	0.00	10,500.00	0.00
<u>01-243-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	15,000.00	0.00
<u>01-243-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	12,500.00	0.00
<u>01-243-53034</u>	Repair & Equipment Maintene...	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-243-53039</u>	Jail Services	0.00	0.00	0.00	0.00	150.00	0.00
<u>01-243-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	5,250.00	0.00
<u>01-243-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	4,500.00	0.00
<u>01-243-53082</u>	Membership Dues	0.00	0.00	0.00	0.00	900.00	0.00
<u>01-243-53094</u>	Pike Pass	0.00	0.00	0.00	0.00	600.00	0.00
<u>01-243-53097</u>	Pension Physicals	0.00	0.00	0.00	0.00	1,500.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>72,750.00</b>	<b>0.00</b>
<b>Category: 54 - Capital Outlay</b>							
<u>01-243-54036</u>	Software Capital Purchases	0.00	0.00	0.00	0.00	23,865.00	0.00
<b>Category: 54 - Capital Outlay Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,865.00</b>	<b>0.00</b>
<b>Category: 57 - Debt Service</b>							
<u>01-243-57003</u>	Lease Payments - General	0.00	0.00	0.00	0.00	3,000.00	0.00
<b>Category: 57 - Debt Service Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>
<b>Department: 243 - Police Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,539,995.00</b>	<b>0.00</b>
<b>Department: 245 - Fire</b>							
<b>Category: 51 - Personal Services</b>							
<u>01-245-51018</u>	Firefighters Pension	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-245-51002</u>	Supplies - FF Calls	0.00	0.00	0.00	0.00	20,000.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,000.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>01-245-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	250.00	0.00

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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>01-245-52002</u>	Building Maintenance - General	0.00	0.00	0.00	0.00	3,900.00	0.00
<u>01-245-52003</u>	Books & Periodicals	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-245-52005</u>	Office Furniture & Equipment	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-245-52011</u>	Computers & Related Equipme...	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-245-52015</u>	Communications Equipment	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-245-52043</u>	Uniform Purchases	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>01-245-52044</u>	Janitorial Supplies	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-245-52056</u>	Fuel	0.00	0.00	0.00	0.00	12,000.00	0.00
<u>01-245-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>01-245-52059</u>	Personal Equipment	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-245-52063</u>	Safety Program	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-245-52070</u>	Other Materials & Supplies	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-245-52080</u>	Fire Equipment	0.00	0.00	0.00	0.00	1,000.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,750.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>01-245-53008</u>	Printing & Advertising	0.00	0.00	0.00	0.00	100.00	0.00
<u>01-245-53009</u>	Software Service Agreements	0.00	0.00	0.00	0.00	8,650.00	0.00
<u>01-245-53012</u>	Utilities	0.00	0.00	0.00	0.00	4,500.00	0.00
<u>01-245-53014</u>	Building Maintenance Agreem...	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>01-245-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	30,000.00	0.00
<u>01-245-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	5,000.00	0.00
<u>01-245-53034</u>	Repair & Equipment Maintene...	0.00	0.00	0.00	0.00	4,500.00	0.00
<u>01-245-53035</u>	Communications Maintenance	0.00	0.00	0.00	0.00	250.00	0.00
<u>01-245-53071</u>	Professional Services	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-245-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>01-245-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	5,000.00	0.00
<u>01-245-53082</u>	Membership Dues	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>01-245-53092</u>	Pension Physicals	0.00	0.00	0.00	0.00	2,000.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>69,500.00</b>	<b>0.00</b>



		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Category: 54 - Capital Outlay</b>							
<u>01-245-54032</u>	Equipment Purchases	0.00	0.00	0.00	0.00	81,000.00	0.00
	<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81,000.00</b>	<b>0.00</b>
	<b>Department: 245 - Fire Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>198,250.00</b>	<b>0.00</b>
<b>Department: 246 - Municipal Court</b>							
<b>Category: 51 - Personal Services</b>							
<u>01-246-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	59,910.00	0.00
<u>01-246-51002</u>	Overtime	0.00	0.00	0.00	0.00	1,885.00	0.00
<u>01-246-51011</u>	Social Security	0.00	0.00	0.00	0.00	9,800.00	0.00
<u>01-246-51012</u>	Mediaca	0.00	0.00	0.00	0.00	889.00	0.00
<u>01-246-51013</u>	Retirement	0.00	0.00	0.00	0.00	5,925.00	0.00
<u>01-246-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	4,550.00	0.00
<u>01-246-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	100.00	0.00
<u>01-246-51016</u>	Unemployment	0.00	0.00	0.00	0.00	600.00	0.00
	<b>Category: 51 - Personal Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>77,160.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>01-246-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	400.00	0.00
<u>01-246-52005</u>	Office Furniture & Equipment	0.00	0.00	0.00	0.00	300.00	0.00
<u>01-246-52009</u>	Printing & Photocopies	0.00	0.00	0.00	0.00	150.00	0.00
	<b>Category: 52 - Materials and Supplies Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>850.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>01-246-53009</u>	Software Service Agreements	0.00	0.00	0.00	0.00	4,500.00	0.00
<u>01-246-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	300.00	0.00
<u>01-246-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	100.00	0.00
<u>01-246-53076</u>	Legal Services	0.00	0.00	0.00	0.00	18,000.00	0.00
<u>01-246-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>01-246-53082</u>	Membership Dues	0.00	0.00	0.00	0.00	200.00	0.00
	<b>Category: 53 - Other Services And Charges Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,100.00</b>	<b>0.00</b>
	<b>Department: 246 - Municipal Court Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>103,110.00</b>	<b>0.00</b>
<b>Department: 249 - E911 Department</b>							
<b>Category: 51 - Personal Services</b>							
<u>01-249-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	243,635.00	0.00

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>01-249-51002</u>	Overtime	0.00	0.00	0.00	0.00	35,150.00	0.00
<u>01-249-51011</u>	Social Security	0.00	0.00	0.00	0.00	17,500.00	0.00
<u>01-249-51012</u>	Medicare	0.00	0.00	0.00	0.00	4,045.00	0.00
<u>01-249-51013</u>	Retirement	0.00	0.00	0.00	0.00	26,185.00	0.00
<u>01-249-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	22,710.00	0.00
<u>01-249-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	450.00	0.00
<u>01-249-51016</u>	Unemployment	0.00	0.00	0.00	0.00	2,450.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>351,925.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>01-249-52011</u>	Computers & Related Equipme...	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-249-52015</u>	Communications Equipment	0.00	0.00	0.00	0.00	2,400.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,400.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>01-249-53009</u>	Software Service Agreements	0.00	0.00	0.00	0.00	13,100.00	0.00
<u>01-249-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	1,200.00	0.00
<u>01-249-53034</u>	Repair & Equipment Maintene...	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-249-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	6,900.00	0.00
<u>01-249-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	1,500.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,200.00</b>	<b>0.00</b>
<b>Department: 249 - EB11 Department Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>378,525.00</b>	<b>0.00</b>
<b>Department: 257 - Emergency Management</b>							
<b>Category: 51 - Personal Services</b>							
<u>01-257-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	125,675.00	0.00
<u>01-257-51011</u>	Social Security	0.00	0.00	0.00	0.00	7,800.00	0.00
<u>01-257-51012</u>	Medicare	0.00	0.00	0.00	0.00	1,825.00	0.00
<u>01-257-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	9,055.00	0.00
<u>01-257-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	2,615.00	0.00
<u>01-257-51016</u>	Unemployment	0.00	0.00	0.00	0.00	1,260.00	0.00
<u>01-257-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	840.00	0.00
<u>01-257-51018</u>	Fire Pension	0.00	0.00	0.00	0.00	13,225.00	0.00
<u>01-257-51304</u>	Stipends - EM Volunteers	0.00	0.00	0.00	0.00	3,600.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>165,895.00</b>	<b>0.00</b>

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Category: 52 - Materials and Supplies</b>							
<u>01-257-52011</u>	Computers & Related Equipme...	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-257-52043</u>	Uniform Purchases	0.00	0.00	0.00	0.00	250.00	0.00
<u>01-257-52056</u>	Fuel	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>01-257-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	500.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,750.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>01-257-53009</u>	Software Service Agreements	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-257-53012</u>	Utilities	0.00	0.00	0.00	0.00	6,200.00	0.00
<u>01-257-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-257-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	150.00	0.00
<u>01-257-53094</u>	Repair & Equipment Maintena...	0.00	0.00	0.00	0.00	3,500.00	0.00
<u>01-257-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	1,200.00	0.00
<u>01-257-53082</u>	Membership Dues	0.00	0.00	0.00	0.00	100.00	0.00
<u>01-257-53094</u>	Pika Pass	0.00	0.00	0.00	0.00	100.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,250.00</b>	<b>0.00</b>
<b>Category: 54 - Capital Outlay</b>							
<u>01-257-54053</u>	Other Capital Projects	0.00	0.00	0.00	0.00	9,000.00	0.00
<b>Category: 54 - Capital Outlay Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0.00</b>
<b>Department: 257 - Emergency Management Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>189,895.00</b>	<b>0.00</b>
<b>Department: 326 - Library</b>							
<b>Category: 51 - Personal Services</b>							
<u>01-326-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	40,595.00	0.00
<u>01-326-51011</u>	Social Security	0.00	0.00	0.00	0.00	2,515.00	0.00
<u>01-326-51012</u>	Medicare	0.00	0.00	0.00	0.00	600.00	0.00
<u>01-326-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	225.00	0.00
<u>01-326-51016</u>	Unemployment	0.00	0.00	0.00	0.00	405.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44,280.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>01-326-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	800.00	0.00
<u>01-326-52002</u>	Building Maintenance - General	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-326-52005</u>	Office Furniture & Equipment	0.00	0.00	0.00	0.00	10,000.00	0.00

My Budget Worksheet

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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
01-326-52006	General IT Expenses	0.00	0.00	0.00	0.00	500.00	0.00
01-326-52011	Computers & Related Equipme...	0.00	0.00	0.00	0.00	500.00	0.00
01-326-52044	Janitorial Services	0.00	0.00	0.00	0.00	2,000.00	0.00
01-326-52601	Library Operation Supplies	0.00	0.00	0.00	0.00	1,200.00	0.00
01-326-52602	Library Books, Periodicals, & Su...	0.00	0.00	0.00	0.00	8,950.00	0.00
Category: 52 - Materials and Supplies Total:		0.00	0.00	0.00	0.00	23,850.00	0.00
Category: 53 - Other Services And Charges							
01-326-53009	Software Service Agreements	0.00	0.00	0.00	0.00	4,100.00	0.00
01-326-53012	Utilities	0.00	0.00	0.00	0.00	2,000.00	0.00
01-326-53020	Phone & Data	0.00	0.00	0.00	0.00	1,400.00	0.00
01-326-53601	Library Education Programs	0.00	0.00	0.00	0.00	1,000.00	0.00
Category: 53 - Other Services And Charges Total:		0.00	0.00	0.00	0.00	8,500.00	0.00
Department: 326 - Library Total:		0.00	0.00	0.00	0.00	76,630.00	0.00
Department: 340 - Ballpark							
Category: 51 - Personal Services							
01-340-51001	Salaries and Wages	0.00	0.00	0.00	0.00	17,500.00	0.00
01-340-51011	Social Security	0.00	0.00	0.00	0.00	1,085.00	0.00
01-340-51012	Medicare	0.00	0.00	0.00	0.00	255.00	0.00
01-340-51015	Workers Comp	0.00	0.00	0.00	0.00	700.00	0.00
01-340-51016	Unemployment	0.00	0.00	0.00	0.00	175.00	0.00
Category: 51 - Personal Services Total:		0.00	0.00	0.00	0.00	19,715.00	0.00
Category: 52 - Materials and Supplies							
01-340-52070	Other Materials & Supplies	0.00	0.00	0.00	0.00	1,500.00	0.00
01-340-52200	Ballpark Materials & Supplies	0.00	0.00	0.00	0.00	3,000.00	0.00
01-340-52201	Concession Product	0.00	0.00	0.00	0.00	12,000.00	0.00
01-340-52202	Concession Equipment	0.00	0.00	0.00	0.00	1,000.00	0.00
Category: 52 - Materials and Supplies Total:		0.00	0.00	0.00	0.00	17,500.00	0.00
Category: 53 - Other Services And Charges							
01-340-53084	Miscellaneous	0.00	0.00	0.00	0.00	250.00	0.00
01-340-53201	Concession Maintenance	0.00	0.00	0.00	0.00	500.00	0.00

My Budget Worksheet

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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>01-340-53205</u>	TASA Gate Proceeds	0.00	0.00	0.00	0.00	25,000.00	0.00
	<b>Category: 53 - Other Services And Charges Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,730.00</b>	<b>0.00</b>
	<b>Department: 340 - Ballpark Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>62,965.00</b>	<b>0.00</b>
	<b>Department: 344 - Parks and Recreation</b>						
	<b>Category: 51 - Personal Services</b>						
<u>01-344-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	66,060.00	0.00
<u>01-344-51002</u>	Overtime	0.00	0.00	0.00	0.00	1,040.00	0.00
<u>01-344-51011</u>	Social Security	0.00	0.00	0.00	0.00	4,160.00	0.00
<u>01-344-51012</u>	Medicare	0.00	0.00	0.00	0.00	975.00	0.00
<u>01-344-51013</u>	Retirement	0.00	0.00	0.00	0.00	4,455.00	0.00
<u>01-344-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	4,600.00	0.00
<u>01-344-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	2,855.00	0.00
<u>01-344-51016</u>	Unemployment	0.00	0.00	0.00	0.00	660.00	0.00
	<b>Category: 51 - Personal Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>84,805.00</b>	<b>0.00</b>
	<b>Category: 52 - Materials and Supplies</b>						
<u>01-344-52044</u>	Janitorial Supplies	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-344-52045</u>	Spray / Chemicals	0.00	0.00	0.00	0.00	3,500.00	0.00
<u>01-344-52051</u>	Meeting Expenses	0.00	0.00	0.00	0.00	100.00	0.00
<u>01-344-52056</u>	Fuel	0.00	0.00	0.00	0.00	8,000.00	0.00
<u>01-344-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	250.00	0.00
<u>01-344-52070</u>	Other Materials & Supplies	0.00	0.00	0.00	0.00	250.00	0.00
<u>01-344-52071</u>	Park Furniture & Equipment	0.00	0.00	0.00	0.00	550.00	0.00
<u>01-344-52082</u>	Playground Maint. & Minor Equ...	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>01-344-52094</u>	Fireworks	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>01-344-52095</u>	Home for the Holidays	0.00	0.00	0.00	0.00	9,000.00	0.00
<u>01-344-52101</u>	Farmers Market	0.00	0.00	0.00	0.00	200.00	0.00
<u>01-344-52166</u>	Bench Program Expenses	0.00	0.00	0.00	0.00	600.00	0.00
	<b>Category: 52 - Materials and Supplies Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>34,450.00</b>	<b>0.00</b>
	<b>Category: 53 - Other Services And Charges</b>						
<u>01-344-53012</u>	Utilities	0.00	0.00	0.00	0.00	6,800.00	0.00
<u>01-344-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-344-53034</u>	Repair & Equipment Maintens...	0.00	0.00	0.00	0.00	3,500.00	0.00

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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>01-344-53045</u>	Uniform Rental	0.00	0.00	0.00	0.00	750.00	0.00
<u>01-344-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	250.00	0.00
<u>01-344-53084</u>	Miscellaneous	0.00	0.00	0.00	0.00	250.00	0.00
<u>01-344-53200</u>	Property Maintenance	0.00	0.00	0.00	0.00	5,000.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,550.00</b>	<b>0.00</b>
<b>Department: 344 - Parks and Recreation Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>136,805.00</b>	<b>0.00</b>
<b>Department: 450 - Community Development</b>							
<b>Category: 51 - Personal Services</b>							
<u>01-450-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	171,100.00	0.00
<u>01-450-51002</u>	Overtime	0.00	0.00	0.00	0.00	1,025.00	0.00
<u>01-450-51011</u>	Social Security	0.00	0.00	0.00	0.00	10,670.00	0.00
<u>01-450-51012</u>	Medicare	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>01-450-51013</u>	Retirement	0.00	0.00	0.00	0.00	18,725.00	0.00
<u>01-450-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	9,680.00	0.00
<u>01-450-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	1,345.00	0.00
<u>01-450-51018</u>	Unemployment	0.00	0.00	0.00	0.00	1,715.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>216,760.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>01-450-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-450-52003</u>	Books & Periodicals	0.00	0.00	0.00	0.00	750.00	0.00
<u>01-450-52005</u>	Office Furniture & Equipment	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-450-52009</u>	Printing & Photocopies	0.00	0.00	0.00	0.00	250.00	0.00
<u>01-450-52011</u>	Computers & Related Equipme...	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>01-450-52056</u>	Fuel	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>01-450-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	250.00	0.00
<u>01-450-52070</u>	Other Materials & Supplies	0.00	0.00	0.00	0.00	750.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,500.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>01-450-53004</u>	NUISANCE ABATEMENT SERVIC...	0.00	0.00	0.00	0.00	7,500.00	0.00
<u>01-450-53008</u>	Printing & Advertising	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-450-53009</u>	Software Service Agreements	0.00	0.00	0.00	0.00	5,400.00	0.00
<u>01-450-53011</u>	Legal Publications	0.00	0.00	0.00	0.00	2,000.00	0.00

My Budget Worksheet

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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>01-450-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	3,000.00	0.00
<u>01-450-53019</u>	Document Filing Fees	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-450-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>01-450-53075</u>	Engineering Services	0.00	0.00	0.00	0.00	35,000.00	0.00
<u>01-450-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>01-450-53082</u>	Membership Dues	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>01-450-53084</u>	Miscellaneous	0.00	0.00	0.00	0.00	100.00	0.00
<u>01-450-53094</u>	Pipe Pass	0.00	0.00	0.00	0.00	50.00	0.00
<u>01-450-53095</u>	Economic Development Contra...	0.00	0.00	0.00	0.00	24,000.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>84,050.00</b>	<b>0.00</b>
<b>Department: 450 - Community Development Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>309,310.00</b>	<b>0.00</b>
<b>Department: 458 - Animal Welfare</b>							
<b>Category: 51 - Personal Services</b>							
<u>01-458-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	37,900.00	0.00
<u>01-458-51002</u>	Overtime	0.00	0.00	0.00	0.00	3,275.00	0.00
<u>01-458-51001</u>	Social Security	0.00	0.00	0.00	0.00	2,550.00	0.00
<u>01-458-51012</u>	Medicare	0.00	0.00	0.00	0.00	600.00	0.00
<u>01-458-51019</u>	Retirement	0.00	0.00	0.00	0.00	4,940.00	0.00
<u>01-458-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	2,700.00	0.00
<u>01-458-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	525.00	0.00
<u>01-458-51016</u>	Unemployment	0.00	0.00	0.00	0.00	380.00	0.00
<u>01-458-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	1,050.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>53,920.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>01-458-52002</u>	Building Maintenance - General	0.00	0.00	0.00	0.00	1,200.00	0.00
<u>01-458-52044</u>	Janitorial Supplies	0.00	0.00	0.00	0.00	750.00	0.00
<u>01-458-52056</u>	Fuel	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>01-458-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	500.00	0.00
<u>01-458-52068</u>	Animal Food	0.00	0.00	0.00	0.00	100.00	0.00
<u>01-458-52069</u>	Animal Supplies	0.00	0.00	0.00	0.00	400.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,950.00</b>	<b>0.00</b>

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets \_\_\_\_\_

	Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Category: 53 - Other Services And Charges</b>						
<u>01-458-53012</u> Utilities	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>01-458-53015</u> Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>01-458-53020</u> Phone & Data	0.00	0.00	0.00	0.00	600.00	0.00
<u>01-458-53080</u> Vet Services	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>01-458-53081</u> Training & Travel	0.00	0.00	0.00	0.00	500.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,100.00</b>	<b>0.00</b>
<b>Department: 458 - Animal Welfare Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68,970.00</b>	<b>0.00</b>
<b>Department: 642 - Emergency Medical Services (EMS)</b>						
<b>Category: 54 - Capital Outlay</b>						
<u>01-642-54032</u> Equipment Purchases	0.00	0.00	0.00	0.00	10,000.00	0.00
<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
<b>Department: 642 - Emergency Medical Services (EMS) Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,839,875.00</b>	<b>0.00</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



<b>FY 2024 CAPITAL OUTLAY</b>		
<b>01 GENERAL FUND</b>	<b>Request Type</b>	<b>Cost</b>
<b>Department 243: Police</b>		
Motorola StreetTrek	Software	23,865
<b>Total</b>		<b>23,865</b>
<b>Department 245: Fire</b>		
Rescue 42s	Equipment	14,000
Rope Rescue Equipment	Equipment	15,000
Training Materials	Equipment	10,000
Extrication Tools	Equipment	42,000
<b>Total</b>		<b>81,000</b>
<b>Department 247: EMS</b>		
Training Materials	Equipment	10,000
<b>Total</b>		<b>10,000</b>
<b>Department 257: Emergency Management</b>		
Mass Notification System		9,000
<b>Total</b>		<b>9,000</b>
<b>Department 326: Library</b>		
Modular Book Shelving	Equipment	10,000
<b>Total</b>		<b>10,000</b>
<b>Grand Total</b>		<b>133,865</b>

# City of Tuttle

## IV. STREET AND ALLEY FUND (02)

**Fund 02 – Street & Alley Fund**  
**Street Department (02-540)**

**FUND DESCRIPTION**

The Street & Alley Fund is primarily funded through the 1% Street & Alley Sales Tax, as approved by the Tuttle voters. These funds must be kept segregated from other city funds. Other dedicated funds that should solely be used for street purposes, along with the small portion of vehicle and motor fuel taxes remitted from the State of Oklahoma are also accounted for within this fund.

**DEPARTMENTAL DESCRIPTION**

The Street Department maintains the City's miles of streets and rights-of-way. This includes maintenance of the roads, drainage, shoulders, and signage. The Street Department is also responsible for mowing the rural sections of the State Highway Network in Tuttle, along with maintaining the highway drainage system. Other expenses in the Street & Alley Fund include electricity for streetlights and traffic lights.

**BUDGETED STAFFING**

- (1 FT) Superintendent
- (2 FT) Maintenance Worker

**NOTES**

A 0.5% Neighborhood Streets Sales Tax is funded and accounted for in Fund 05.

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 02 - STREET AND ALLEY FUND</b>							
Revenue							
Department: 540 - Streets							
Category: 41 - Taxes							
<u>02-540-41001</u>	Sales Tax	0.00	0.00	0.00	0.00	705,000.00	0.00
	Category: 41 - Taxes Total:	0.00	0.00	0.00	0.00	705,000.00	0.00
Category: 42 - Intergovernmental							
<u>02-540-42045</u>	Vehicle Tax	0.00	0.00	0.00	0.00	50,000.00	0.00
<u>02-540-42047</u>	Gasoline Tax	0.00	0.00	0.00	0.00	13,000.00	0.00
	Category: 42 - Intergovernmental Total:	0.00	0.00	0.00	0.00	63,000.00	0.00
Category: 44 - License and Permits							
<u>02-540-44028</u>	Oil & Gas Street Usage Fees	0.00	0.00	0.00	0.00	30,000.00	0.00
<u>02-540-44101</u>	Oversized Load Permits	0.00	0.00	0.00	0.00	100.00	0.00
<u>02-540-44110</u>	Driveway Connection Permits	0.00	0.00	0.00	0.00	4,500.00	0.00
	Category: 44 - License and Permits Total:	0.00	0.00	0.00	0.00	34,600.00	0.00
Category: 46 - Interest Revenues							
<u>02-540-46041</u>	Interest - Checking	0.00	0.00	0.00	0.00	5,000.00	0.00
	Category: 46 - Interest Revenues Total:	0.00	0.00	0.00	0.00	5,000.00	0.00
Category: 47 - Miscellaneous Revenues							
<u>02-540-47051</u>	Miscellaneous Revenue	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>02-540-47053</u>	Street Impact Fee	0.00	0.00	0.00	0.00	15,000.00	0.00
<u>02-540-47501</u>	Rock Creek West Imp Dist Reva...	0.00	0.00	0.00	0.00	5,000.00	0.00
	Category: 47 - Miscellaneous Revenues Total:	0.00	0.00	0.00	0.00	21,000.00	0.00
Category: 49 - Carryover							
<u>02-540-49058</u>	Fund Balance	0.00	0.00	0.00	0.00	39,875.00	0.00
	Category: 49 - Carryover Total:	0.00	0.00	0.00	0.00	39,875.00	0.00
	Department: 540 - Streets Total:	0.00	0.00	0.00	0.00	868,475.00	0.00
	Revenue Total:	0.00	0.00	0.00	0.00	868,475.00	0.00
Expense							
Department: 540 - Streets							
Category: 51 - Personal Services							
<u>02-540-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	134,000.00	0.00
<u>02-540-51002</u>	Overtime	0.00	0.00	0.00	0.00	2,085.00	0.00
<u>02-540-51011</u>	Social Security	0.00	0.00	0.00	0.00	8,440.00	0.00

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>02-540-51012</u>	Medicare	0.00	0.00	0.00	0.00	1,975.00	0.00
<u>02-540-51013</u>	Retirement	0.00	0.00	0.00	0.00	14,050.00	0.00
<u>02-540-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	13,445.00	0.00
<u>02-540-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	8,220.00	0.00
<u>02-540-51016</u>	Unemployment	0.00	0.00	0.00	0.00	1,340.00	0.00
<u>02-540-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	420.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>183,975.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>02-540-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	500.00	0.00
<u>02-540-52002</u>	Building Maintenance - General	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>02-540-52007</u>	Traffic Counter Equipment	0.00	0.00	0.00	0.00	500.00	0.00
<u>02-540-52011</u>	Computers & Related Equipme...	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>02-540-52015</u>	Communications Equipment	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>02-540-52045</u>	Spray / Chemicals	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>02-540-52056</u>	Fuel	0.00	0.00	0.00	0.00	30,000.00	0.00
<u>02-540-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	7,500.00	0.00
<u>02-540-52059</u>	Heavy Equipment Maintenance	0.00	0.00	0.00	0.00	11,000.00	0.00
<u>02-540-52065</u>	Street Signs	0.00	0.00	0.00	0.00	15,000.00	0.00
<u>02-540-52070</u>	Other Materials & Supplies	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>02-540-52072</u>	Winter Storm Materials	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>02-540-52073</u>	Barcadas & Safety Equipment	0.00	0.00	0.00	0.00	6,000.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>91,000.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>02-540-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>02-540-53017</u>	Street Light Electricity	0.00	0.00	0.00	0.00	40,000.00	0.00
<u>02-540-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>02-540-53024</u>	Traffic Signal Electricity	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>02-540-53025</u>	Auditing Services	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>02-540-53026</u>	TRAFFIC SIGNAL MAINTENANCE	0.00	0.00	0.00	0.00	6,500.00	0.00
<u>02-540-53034</u>	Repair & Equipment Maintena...	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>02-540-53045</u>	Uniform Rental	0.00	0.00	0.00	0.00	2,000.00	0.00

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>02-540-5307A</u>	Other Contractual Services	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>02-540-53075</u>	Engineering Services	0.00	0.00	0.00	0.00	52,000.00	0.00
<u>02-540-53159</u>	Heavy Equipment Maintenance	0.00	0.00	0.00	0.00	10,000.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>147,000.00</b>	<b>0.00</b>
<b>Category: 54 - Capital Outlay</b>							
<u>02-540-54032</u>	Equipment Purchases	0.00	0.00	0.00	0.00	35,000.00	0.00
<u>02-540-54085</u>	Other Capital Projects	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>02-540-54300</u>	Street Surface Maintenance	0.00	0.00	0.00	0.00	100,000.00	0.00
<u>02-540-54301</u>	Street Surface Projects	0.00	0.00	0.00	0.00	150,000.00	0.00
<u>02-540-54302</u>	Drainage Projects	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>02-540-54315</u>	IDOT Projects	0.00	0.00	0.00	0.00	125,000.00	0.00
<b>Category: 54 - Capital Outlay Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>430,000.00</b>	<b>0.00</b>
<b>Category: 57 - Debt Service</b>							
<u>02-540-57002</u>	Lease Purchase Payments	0.00	0.00	0.00	0.00	16,500.00	0.00
<b>Category: 57 - Debt Service Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,500.00</b>	<b>0.00</b>
<b>Department: 540 - Streets Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>868,475.00</b>	<b>0.00</b>
<b>Expense Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>868,475.00</b>	<b>0.00</b>
<b>Fund: 02 - STREET AND ALLEY FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>FY 2024 CAPITAL OUTLAY</b>		
<b>02 STREET AND ALLEY FUND</b>	<b>Request Type</b>	<b>Cost</b>
<b>Department 540: Streets</b>		
Pothole Truck Repairs	Project	10,000
Upgrades to Electrical and Hydraulic Systems	Equipment	10,000
Skid Steer Attachment	Equipment	25,000
Street Surface Maintenance	Projects	100,000
Street Surface Projects	Projects	150,000
Drainage Projects	Projects	10,000
ODOT/MRDAF Project	Projects	125,000
<b>Total</b>		<b>430,000</b>

# **City of Tuttle**

## **V. CEMETERY OPERATIONS FUND (03)**



**Fund 03 – Cemetery Operations Fund  
Cemetery Department (03-740)**

**FUND DESCRIPTION**

The Cemetery Operations Fund is primarily funded through cemetery fees and oil & gas royalties. This fund is used to operate the Fairview Cemetery and Historic Silver City Cemetery.

**DEPARTMENTAL DESCRIPTION**

The Cemetery Department oversees the maintenance and operations of the Fairview Cemetery and Historic Silver City Cemetery. The Cemetery Advisory Board advises the Cemetery Department on its upkeep and policies and helps solicit donations for improvements.

**BUDGETED STAFFING**

- (2 FT) Maintenance Worker
- (1 PT) Maintenance Worker

**NOTES**

Revenues from lot sales and interments have not been keeping up with annual operation costs. Rate increases have been programmed into the FY 2024 Budget.

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 03 - CEMETERY FUND</b>							
Revenue							
Department: 740 - Cemetery							
Category: 43 - Charges for Services							
03-740-43032	Cemetery Marker Fee	0.00	0.00	0.00	0.00	4,000.00	0.00
03-740-43046	Interment Fees	0.00	0.00	0.00	0.00	35,000.00	0.00
03-740-43166	Bench Program Fees	0.00	0.00	0.00	0.00	600.00	0.00
	<b>Category: 43 - Charges for Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>39,600.00</b>	<b>0.00</b>
Category: 46 - Interest Revenues							
03-740-46041	Interest - Checking	0.00	0.00	0.00	0.00	5,000.00	0.00
	<b>Category: 46 - Interest Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
Category: 47 - Miscellaneous Revenues							
03-740-47007	Oil & Gas Royalties	0.00	0.00	0.00	0.00	90,000.00	0.00
03-740-47044	Lot Sales	0.00	0.00	0.00	0.00	20,000.00	0.00
03-740-47050	Filing Fees	0.00	0.00	0.00	0.00	500.00	0.00
03-740-47222	Cemetery Land Leases	0.00	0.00	0.00	0.00	5,000.00	0.00
	<b>Category: 47 - Miscellaneous Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>115,500.00</b>	<b>0.00</b>
Category: 49 - Carryover							
03-740-49059	Fund Balance	0.00	0.00	0.00	0.00	60,990.00	0.00
	<b>Category: 49 - Carryover Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,990.00</b>	<b>0.00</b>
	<b>Department: 740 - Cemetery Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>221,090.00</b>	<b>0.00</b>
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>221,090.00</b>	<b>0.00</b>
Expense							
Department: 740 - Cemetery							
Category: 51 - Personal Services							
03-740-51001	Salaries & Wages	0.00	0.00	0.00	0.00	96,325.00	0.00
03-740-51002	Overtime	0.00	0.00	0.00	0.00	2,115.00	0.00
03-740-51011	Social Security	0.00	0.00	0.00	0.00	6,110.00	0.00
03-740-51012	Medicare	0.00	0.00	0.00	0.00	1,480.00	0.00
03-740-51013	Retirement	0.00	0.00	0.00	0.00	9,040.00	0.00
03-740-51014	Health / Life Insurance	0.00	0.00	0.00	0.00	9,200.00	0.00
03-740-51015	Workers Compensation	0.00	0.00	0.00	0.00	3,705.00	0.00

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>03-740-81016</u>	Unemployment	0.00	0.00	0.00	0.00	965.00	0.00
	Category: 51 - Personal Services Total:	0.00	0.00	0.00	0.00	128,890.00	0.00
	Category: 52 - Materials and Supplies						
<u>03-740-52002</u>	Building Maintenance - General	0.00	0.00	0.00	0.00	500.00	0.00
<u>03-740-52044</u>	Janitorial Supplies	0.00	0.00	0.00	0.00	500.00	0.00
<u>03-740-52045</u>	Spray / Chemicals	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>03-740-52056</u>	Fuel	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>03-740-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	500.00	0.00
<u>03-740-52099</u>	Heavy Equipment Maintenance	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>03-740-52070</u>	Other Materials & Supplies	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>03-740-52166</u>	Bench Program Fees	0.00	0.00	0.00	0.00	600.00	0.00
	Category: 52 - Materials and Supplies Total:	0.00	0.00	0.00	0.00	11,100.00	0.00
	Category: 53 - Other Services And Charges						
<u>03-740-53009</u>	Software Service Agreements	0.00	0.00	0.00	0.00	100.00	0.00
<u>03-740-53012</u>	Utilities	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>03-740-53019</u>	Document Filing Fees	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>03-740-53025</u>	Auditing Services	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>03-740-53032</u>	Property Maintenance	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>03-740-53034</u>	Repair & Equipment Maintena...	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>03-740-53045</u>	Uniform Rental	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>03-740-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	500.00	0.00
<u>03-740-53084</u>	Miscellaneous	0.00	0.00	0.00	0.00	1,000.00	0.00
	Category: 53 - Other Services And Charges Total:	0.00	0.00	0.00	0.00	11,100.00	0.00
	Category: 54 - Capital Outlay						
<u>03-740-54084</u>	Capital Improvements Projects	0.00	0.00	0.00	0.00	70,000.00	0.00
	Category: 54 - Capital Outlay Total:	0.00	0.00	0.00	0.00	70,000.00	0.00
	Department: 740 - Cemetery Total:	0.00	0.00	0.00	0.00	221,090.00	0.00
	Expense Total:	0.00	0.00	0.00	0.00	221,090.00	0.00
	Fund: 03 - CEMETERY FUND Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00

<b>FY 2024 CAPITAL OUTLAY</b>		
<b>03 CEMETERY FUND</b>	<b>Request Type</b>	<b>Cost</b>
<b>Department 740: Cemetery</b>		
Columbarium	Project	70,000
<b>Total</b>		<b>70,000</b>

# **City of Tuttle**

## **VI. SPECIAL PROJECTS FUND (04)**

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 04 - SPECIAL PROJECTS</b>							
<b>Revenue</b>							
<b>Department: 140 - General Operations</b>							
<b>Category: 46 - Interest Revenues</b>							
<u>04-140-46041</u>	Interest - Checking	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Category: 46 - Interest Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Category: 49 - Carryover</b>							
<u>04-140-49058</u>	Beginning Carryover	0.00	0.00	0.00	0.00	1,330,000.00	0.00
	<b>Category: 49 - Carryover Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,330,000.00</b>	<b>0.00</b>
	<b>Department: 140 - General Operations Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,331,000.00</b>	<b>0.00</b>
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,331,000.00</b>	<b>0.00</b>
<b>Expense</b>							
<b>Department: 140 - General Operations</b>							
<b>Category: 56 - Inter-Fund Transfers</b>							
<u>04-140-56050</u>	Transfer to Fund 50 - TPWA	0.00	0.00	0.00	0.00	453,000.00	0.00
	<b>Category: 56 - Inter-Fund Transfers Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>453,000.00</b>	<b>0.00</b>
	<b>Department: 140 - General Operations Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>453,000.00</b>	<b>0.00</b>
<b>Department: 141 - General Government</b>							
<b>Category: 55 - Grant Expenditures</b>							
<u>04-141-55000</u>	ARPA Grant Expense	0.00	0.00	0.00	0.00	878,000.00	0.00
	<b>Category: 55 - Grant Expenditures Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>878,000.00</b>	<b>0.00</b>
	<b>Department: 141 - General Government Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>878,000.00</b>	<b>0.00</b>
	<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,331,000.00</b>	<b>0.00</b>
	<b>Fund: 04 - SPECIAL PROJECTS Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>FY 2024 CAPITAL OUTLAY</b>		
<b>04 SPECIAL PROJECTS FUND</b>	<b>Request Type</b>	<b>Cost</b>
<b>Department 141: General Government</b>		
(ARPA) Rehabilitate Station #1	Projects	198,000
(ARPA) Lagoon Dredging and Rehabilitation	Projects	680,000
(ARPA) Transfer to SO TPWA - WWTP		453,000
<b>Total</b>		<b>1,331,000</b>

Account Number	Description	Amount
00000000	General Fund	
00000000	Neighborhood Streets Fund	
00000000	Capital Projects	
00000000	Reserve Fund	
00000000	Other Funds	
00000000	Total	

# City of Tuttle

## VII. NEIGHBORHOOD STREETS FUND (05)



**Fund 05 – Neighborhood Streets Fund  
Street Department (05-540)**

**FUND DESCRIPTION**

The Neighborhood Streets Fund was created to segregate the proceeds from the 0.5% Neighborhood Streets Sales Tax approved by the voters in November 2019. This 10-year tax may only be used to rehabilitate and improve neighborhood streets.

**BUDGETED STAFFING**

None

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 05 - NEIGHBORHOOD STREETS</b>							
<b>Revenue</b>							
<b>Department: 540 - Streets</b>							
<b>Category: 41 - Taxes</b>							
<u>05-540-41001</u>	Sales Tax	0.00	0.00	0.00	0.00	350,000.00	0.00
	<b>Category: 41 - Taxes Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>350,000.00</b>	<b>0.00</b>
<b>Category: 46 - Interest Revenues</b>							
<u>05-540-46041</u>	Interest - Checking	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Category: 46 - Interest Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
	<b>Department: 540 - Streets Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>351,000.00</b>	<b>0.00</b>
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>351,000.00</b>	<b>0.00</b>
<b>Expense</b>							
<b>Department: 540 - Streets</b>							
<b>Category: 54 - Capital Outlay</b>							
<u>05-540-54301</u>	Street Surface Projects	0.00	0.00	0.00	0.00	124,300.00	0.00
	<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>124,300.00</b>	<b>0.00</b>
<b>Category: 57 - Debt Service</b>							
<u>05-540-57102</u>	2020 Neighborhood Streets No...	0.00	0.00	0.00	0.00	226,700.00	0.00
	<b>Category: 57 - Debt Service Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>226,700.00</b>	<b>0.00</b>
	<b>Department: 540 - Streets Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>351,000.00</b>	<b>0.00</b>
	<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>351,000.00</b>	<b>0.00</b>
	<b>Fund: 05 - NEIGHBORHOOD STREETS Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>FY 2024 CAPITAL OUTLAY</b>		
<b>05 NEIGHBORHOOD STREETS</b>	<b>Request Type</b>	<b>Cost</b>
<b>Department 540: Streets</b>		
<b>Street Surface Projects</b>	<b>Projects</b>	<b>124,300</b>
<b>Total</b>		<b>124,300</b>

# **City of Tuttle**

## **VIII. CAPITAL IMPROVEMENTS FUND (07)**

**Fund 07 - Capital Improvements Fund**  
**All Departments**

**FUND DESCRIPTION**

The Capital Improvements Fund is a statutory fund used to keep track of funding and appropriations for major capital improvements and equipment purchases. In 2011, the City Council adopted a Capital Improvements Fee that is assessed to all Tuttle utility customers. This fee is the primary, dedicated funding source for this fund. Many projects are funded through grants. Street, cemetery, and many utility-system projects are appropriated through their respective, dedicated funds.

Allocations are set aside by department.

Various impact fees, except for the Street Impact Fee, are accounted for in their respective departments within this fund.

Many grants are also accounted for in their respective departments within this fund.

	Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 07 - CAPITAL IMPROVEMENTS FUND</b>						
<b>Revenue</b>						
<b>Department: 140 - General Operations</b>						
<b>Category: 43 - Charges for Services</b>						
<u>07-140-43080</u>	Capital Improvement Fee	0.00	0.00	0.00	0.00	275,000.00
	<b>Category: 43 - Charges for Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>275,000.00</b>
<b>Category: 45 - Interest Revenues</b>						
<u>07-140-46041</u>	Interest - Checking	0.00	0.00	0.00	0.00	3,000.00
	<b>Category: 45 - Interest Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>
<b>Category: 49 - Carryover</b>						
<u>07-140-49059</u>	Carryover Balance	0.00	0.00	0.00	0.00	885,230.00
	<b>Category: 49 - Carryover Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>885,230.00</b>
	<b>Department: 140 - General Operations Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,163,230.00</b>
<b>Department: 243 - Police</b>						
<b>Category: 47 - Miscellaneous Revenues</b>						
<u>07-243-47079</u>	Impound Fee	0.00	0.00	0.00	0.00	10,000.00
	<b>Category: 47 - Miscellaneous Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
	<b>Department: 243 - Police Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>Department: 851 - Gas</b>						
<b>Category: 47 - Miscellaneous Revenues</b>						
<u>07-851-47054</u>	Impact Fee - Gas	0.00	0.00	0.00	0.00	20,000.00
	<b>Category: 47 - Miscellaneous Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>
	<b>Department: 851 - Gas Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>
<b>Department: 852 - Water</b>						
<b>Category: 47 - Miscellaneous Revenues</b>						
<u>07-852-47054</u>	Impact Fee - Water	0.00	0.00	0.00	0.00	10,000.00
	<b>Category: 47 - Miscellaneous Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
	<b>Department: 852 - Water Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>Department: 853 - Sewer</b>						
<b>Category: 47 - Miscellaneous Revenues</b>						
<u>07-853-47054</u>	Impact Fee - Sewer	0.00	0.00	0.00	0.00	45,000.00
	<b>Category: 47 - Miscellaneous Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,000.00</b>
	<b>Department: 853 - Sewer Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,000.00</b>
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,248,230.00</b>

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Expensa</b>							
<b>Department: 243 - Police</b>							
<b>Category: 58 - Reserves</b>							
<u>07-243-58401</u>	Impound Fee Reserve	0.00	0.00	0.00	0.00	57,725.00	0.00
	<b>Category: 58 - Reserves Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>57,725.00</b>	<b>0.00</b>
	<b>Department: 243 - Police Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>57,725.00</b>	<b>0.00</b>
<b>Department: 340 - Ballpark</b>							
<b>Category: 54 - Capital Outlay</b>							
<u>07-340-54032</u>	Equipment Purchases	0.00	0.00	0.00	0.00	5,000.00	0.00
	<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
	<b>Department: 340 - Ballpark Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
<b>Department: 344 - Parks and Recreation</b>							
<b>Category: 54 - Capital Outlay</b>							
<u>07-344-54021</u>	Other Capital Purchases	0.00	0.00	0.00	0.00	25,000.00	0.00
	<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
	<b>Department: 344 - Parks and Recreation Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>
<b>Department: 411 - Broadband</b>							
<b>Category: 54 - Capital Outlay</b>							
<u>07-411-54012</u>	Building Improvements	0.00	0.00	0.00	0.00	10,000.00	0.00
	<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
	<b>Department: 411 - Broadband Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
<b>Department: 458 - Animal Welfare</b>							
<b>Category: 54 - Capital Outlay</b>							
<u>07-458-54012</u>	Building Improvements	0.00	0.00	0.00	0.00	17,000.00	0.00
	<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,000.00</b>	<b>0.00</b>
	<b>Department: 458 - Animal Welfare Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,000.00</b>	<b>0.00</b>
<b>Department: 851 - Gas</b>							
<b>Category: 54 - Capital Outlay</b>							
<u>07-851-54052</u>	Capital Outlay	0.00	0.00	0.00	0.00	250,000.00	0.00
	<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250,000.00</b>	<b>0.00</b>
<b>Category: 58 - Reserves</b>							
<u>07-851-58201</u>	Impact Fee Reserve - Gas	0.00	0.00	0.00	0.00	198,000.00	0.00
	<b>Category: 58 - Reserves Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>198,000.00</b>	<b>0.00</b>
	<b>Department: 851 - Gas Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>448,000.00</b>	<b>0.00</b>

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Department: 852 - Water</b>							
<b>Category: 58 - Reserves</b>							
<b>07-852-58201</b>	Impact Fee Reserve - Water	0.00	0.00	0.00	0.00	222,355.00	0.00
	<b>Category: 58 - Reserves Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>222,355.00</b>	<b>0.00</b>
	<b>Department: 852 - Water Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>222,355.00</b>	<b>0.00</b>
<b>Department: 853 - Sewer</b>							
<b>Category: 58 - Reserves</b>							
<b>07-853-58201</b>	Impact Fee Reserve - Sewer	0.00	0.00	0.00	0.00	455,650.00	0.00
	<b>Category: 58 - Reserves Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>455,650.00</b>	<b>0.00</b>
	<b>Department: 853 - Sewer Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>455,650.00</b>	<b>0.00</b>
<b>Department: 857 - Construction</b>							
<b>Category: 54 - Capital Outlay</b>							
<b>07-857-54032</b>	Equipment Purchases	0.00	0.00	0.00	0.00	7,500.00	0.00
	<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,500.00</b>	<b>0.00</b>
	<b>Department: 857 - Construction Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,500.00</b>	<b>0.00</b>
	<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,248,230.00</b>	<b>0.00</b>
<b>Fund: 07 - CAPITAL IMPROVEMENTS FUND</b>	<b>Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



<b>FY 2024 CAPITAL OUTLAY</b>		
<b>07 CAPITAL IMPROVEMENTS FUND</b>	<b>Request Type</b>	<b>Cost</b>
<b>Department 458: Animal Welfare</b>		
Animal Shelter Improvements	Building Improvements	17,000
<b>Total</b>		<b>17,000</b>
<b>Department 340: Ballpark</b>		
Ballpark Upgrades	Projects	5,000
<b>Total</b>		<b>5,000</b>
<b>Department 344: Parks and Recreation</b>		
Upgrade/Expand Pond at Soccer Complex	Projects	20,000
Ballfield Upgrades	Projects	5,000
<b>Total</b>		<b>25,000</b>
<b>Department 411: Broadband</b>		
Server Room Suppression	Building Improvements	10,000
<b>Total</b>		<b>10,000</b>
<b>Department 851: Gas</b>		
ODOT HWY76 Gas System Project		250,000
		<b>250,000</b>
<b>Department 853: Sewer</b>		
Warm Springs Sanitary Sewer Connection (Reserves)	Projects	330,000
<b>Total</b>		<b>330,000</b>
<b>Department 857: Construction</b>		
1/2 Directional Drill Inventory	Equipment	7,500
<b>Total</b>		<b>7,500</b>

<b>Grand Total</b>		<b>644,500</b>
<b>Total</b>	<b>Sewer Reserves</b>	<b>330,000</b>
	<b>CIP Impact Fee</b>	<b>314,500</b>

# **City of Tuttle**

## **IX. EMERGENCY MEDICAL SERVICES FUND (09)**

**Fund 09 - Emergency Medical Services Fund**  
**Emergency Medical Services Department (09-642)**

**FUND DESCRIPTION**

The EMS Fund is a governmental fund of the City of Tuttle. It was created in FY 2016 to begin receipt of the portion of 2016 Grady County Hospital/EMS Sales Tax, approved by the voters of Grady County in 2016, dedicated to funding Tuttle Emergency Medical Services. This will allow for the City of Tuttle to transparently demonstrate the funds are used to benefit ambulance services. Beginning in FY 2017, the funds received by the Grady County Emergency Medical Services District (commonly referred to as the 522 District) was to be directed to this fund.

The EMS Department was moved from the General Fund to the new EMS Fund beginning with FY 2017. The expenses associated with the personnel costs of the Firefighters, Firefighter-Paramedics, and the Fire Captain (who is also a Paramedic) were moved from the Fire Department to the EMS Department within the EMS Fund.

**DEPARTMENT DESCRIPTION**

The EMS Department exists to save lives by responding to and treating medical conditions, both traumatic and non-traumatic in nature. This is accomplished through a variety of actions. Among those actions are:

- EMS response to cardiac events (heart attacks, strokes, chest pain, etc.);
- EMS response to trauma calls (falls, traffic accidents, blunt injuries, gunshot wounds, etc.);
- Public Education;
- EMS Training; and
- Response to alarms (fire, medical, Haz-mat, traffic accidents, etc.).

**BUDGETED STAFFING**

- |                                   |                     |
|-----------------------------------|---------------------|
| • (1 FT) Fire Captain             | • (1 FT) Paramedic  |
| • (3 FT) Firefighter Paramedics   | • (4 PT) Paramedics |
| • (1 FT) Firefighter Advanced EMT | • (3 PT) EMTs       |
| • (12 FT) Firefighter EMTs        |                     |

	Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 09 - EMS FUND</b>						
<b>Revenue</b>						
<b>Department: 140 - General Operations</b>						
<b>Category: 46 - Interest Revenues</b>						
<u>09-140-46041</u>	Interest - Checking	0.00	0.00	0.00	0.00	2,000.00
	<b>Category: 46 - Interest Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Category: 48 - Inter-Fund Transfers In</b>						
<u>09-140-48001</u>	Transfer from Fund 01 - General	0.00	0.00	0.00	0.00	328,138.00
	<b>Category: 48 - Inter-Fund Transfers In Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>328,138.00</b>
	<b>Department: 140 - General Operations Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>330,138.00</b>
<b>Department: 642 - Emergency Medical Services (EMS)</b>						
<b>Category: 42 - Intergovernmental</b>						
<u>09-642-42033</u>	522 EMS Revenue - Operations	0.00	0.00	0.00	0.00	372,916.00
<u>09-642-42034</u>	Grady Co Hospital/EMS Tax	0.00	0.00	0.00	0.00	230,000.00
	<b>Category: 42 - Intergovernmental Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>602,916.00</b>
<b>Category: 43 - Charges for Services</b>						
<u>09-642-43023</u>	EMS Collections	0.00	0.00	0.00	0.00	600,000.00
	<b>Category: 43 - Charges for Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600,000.00</b>
<b>Category: 47 - Miscellaneous Revenues</b>						
<u>09-642-47075</u>	EMS Subscription - Resident	0.00	0.00	0.00	0.00	97,000.00
<u>09-642-47076</u>	EMS Subscriptions - Non-Resid...	0.00	0.00	0.00	0.00	8,500.00
	<b>Category: 47 - Miscellaneous Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>105,500.00</b>
	<b>Department: 642 - Emergency Medical Services (EMS) Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,308,416.00</b>
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,638,554.00</b>
<b>Expense</b>						
<b>Department: 140 - General Operations</b>						
<b>Category: 53 - Other Services And Charges</b>						
<u>09-140-53025</u>	Auditing Services	0.00	0.00	0.00	0.00	15,000.00
<u>09-140-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	55,000.00
	<b>Category: 53 - Other Services And Charges Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>70,000.00</b>
	<b>Department: 140 - General Operations Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>70,000.00</b>
<b>Department: 642 - Emergency Medical Services (EMS)</b>						
<b>Category: 51 - Personal Services</b>						
<u>09-642-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	955,900.00

My Budget Worksheet

For Fiscal 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>09-642-51002</u>	Overtime	0.00	0.00	0.00	0.00	94,300.00	0.00
<u>09-642-51011</u>	Social Security	0.00	0.00	0.00	0.00	10,910.00	0.00
<u>09-642-51012</u>	Medicare	0.00	0.00	0.00	0.00	15,225.00	0.00
<u>09-642-51013</u>	Retirement	0.00	0.00	0.00	0.00	13,700.00	0.00
<u>09-642-51014</u>	Health/Life Insurance	0.00	0.00	0.00	0.00	72,700.00	0.00
<u>09-642-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	46,310.00	0.00
<u>09-642-51016</u>	Unemployment	0.00	0.00	0.00	0.00	9,554.00	0.00
<u>09-642-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	19,500.00	0.00
<u>09-642-51018</u>	Firefighter Retirement	0.00	0.00	0.00	0.00	125,765.00	0.00
<u>09-642-51031</u>	Education Stipend	0.00	0.00	0.00	0.00	4,200.00	0.00
<u>09-642-51201</u>	Tuition Reimbursement	0.00	0.00	0.00	0.00	6,000.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,374,064.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>09-642-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	200.00	0.00
<u>09-642-52002</u>	Building Maintenance - General	0.00	0.00	0.00	0.00	6,000.00	0.00
<u>09-642-52003</u>	Books & Periodicals	0.00	0.00	0.00	0.00	200.00	0.00
<u>09-642-52005</u>	Office Furniture & Equipment	0.00	0.00	0.00	0.00	750.00	0.00
<u>09-642-52009</u>	Printing & Photocopies	0.00	0.00	0.00	0.00	500.00	0.00
<u>09-642-52011</u>	Computers & Related Equipme...	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>09-642-52015</u>	Communications Equipment	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>09-642-52043</u>	Uniform Purchases	0.00	0.00	0.00	0.00	4,500.00	0.00
<u>09-642-52044</u>	Janitorial Supplies	0.00	0.00	0.00	0.00	800.00	0.00
<u>09-642-52056</u>	Fuel	0.00	0.00	0.00	0.00	38,000.00	0.00
<u>09-642-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	500.00	0.00
<u>09-642-52391</u>	Medical Supplies	0.00	0.00	0.00	0.00	40,000.00	0.00
<u>09-642-52392</u>	Drugs/Medications	0.00	0.00	0.00	0.00	12,000.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>105,450.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>09-642-53009</u>	Software Service Agreements	0.00	0.00	0.00	0.00	10,500.00	0.00
<u>09-642-53012</u>	Utilities	0.00	0.00	0.00	0.00	7,000.00	0.00
<u>09-642-53018</u>	Postage & Freight	0.00	0.00	0.00	0.00	100.00	0.00

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>09-642-53014</u>	Building Maintenance Agreem...	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>09-642-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	20,000.00	0.00
<u>09-642-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	4,500.00	0.00
<u>09-642-53034</u>	Repair & Equipment Maintena...	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>09-642-53035</u>	Communications Maintenance ...	0.00	0.00	0.00	0.00	250.00	0.00
<u>09-642-53071</u>	Professional Services	0.00	0.00	0.00	0.00	500.00	0.00
<u>09-642-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	34,140.00	0.00
<u>09-642-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	3,500.00	0.00
<u>09-642-53082</u>	Membership Dues	0.00	0.00	0.00	0.00	250.00	0.00
<u>09-642-53094</u>	Fike Pass	0.00	0.00	0.00	0.00	300.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>86,040.00</b>	<b>0.00</b>
<b>Category: 57 - Debt Service</b>							
<u>09-642-57003</u>	Lease Payments - General	0.00	0.00	0.00	0.00	3,000.00	0.00
<b>Category: 57 - Debt Service Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>
<b>Department: 642 - Emergency Medical Services (EMS) Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,568,554.00</b>	<b>0.00</b>
<b>Expense Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,638,554.00</b>	<b>0.00</b>
<b>Fund: 09 - EMS FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# **City of Tuttle**

## **X. SINKING FUND (10)**



**Fund 10 – Sinking Fund  
General Operations (10-140)**

**FUND DESCRIPTION**

Public indebtedness is incurred when counties, cities, towns, and school districts finance the construction of new buildings, the renovation of existing buildings, and special projects by selling municipal bonds either as general obligation bonds or revenue bonds. Each year, revenue must be generated by the political subdivision to service the debt through annual deposits into a sinking fund to accumulate revenue to retire the bonds. These annual deposits are raised by use of an ad valorem “sinking fund” mill levy.

In November 2020, the Tuttle voters approved a \$2.0 million General Obligation Bond to fund the construction of a new police station. The bonds were sold, and to be repaid over a 20-year period, beginning in June 2020.

**BUDGETED STAFFING**

None

**NOTES**

The construction/project funds are funded within Fund 11.

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 10 - SINKING FUND</b>							
<b>Revenue</b>							
Department: 140 - General Operations							
Category: 41 - Taxes							
10-140-41000	Ad Valorem Tax	0.00	0.00	0.00	0.00	165,000.00	0.00
	Category: 41 - Taxes Total:	0.00	0.00	0.00	0.00	165,000.00	0.00
Category: 46 - Interest Revenues							
10-140-46041	Interest - Checking	0.00	0.00	0.00	0.00	1,000.00	0.00
	Category: 46 - Interest Revenues Total:	0.00	0.00	0.00	0.00	1,000.00	0.00
	Department: 140 - General Operations Total:	0.00	0.00	0.00	0.00	166,000.00	0.00
	Revenue Total:	0.00	0.00	0.00	0.00	166,000.00	0.00
<b>Expense</b>							
Department: 140 - General Operations							
Category: 57 - Debt Service							
10-140-57104	2020 GO Bond (New PD) Debt, ..	0.00	0.00	0.00	0.00	148,725.00	0.00
	Category: 57 - Debt Service Total:	0.00	0.00	0.00	0.00	148,725.00	0.00
	Department: 140 - General Operations Total:	0.00	0.00	0.00	0.00	148,725.00	0.00
	Expense Total:	0.00	0.00	0.00	0.00	148,725.00	0.00
	Fund: 10 - SINKING FUND Surplus (Deficit):	0.00	0.00	0.00	0.00	17,275.00	0.00

# **City of Tuttle**

## **XI. GO BOND PROJECT FUND (11)**

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

Category	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 11 - GO BOND PROJECT FUND</b>						
<b>Revenue</b>						
<b>Department: 243 - Police</b>						
48 - Inter-Fund Transfers In	731.00	730.78	0.00	0.00	0.00	0.00
<b>Department: 243 - Police Total:</b>	<b>731.00</b>	<b>730.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Revenue Total:</b>	<b>731.00</b>	<b>730.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund: 11 - GO BOND PROJECT FUND Total:</b>	<b>731.00</b>	<b>730.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# **City of Tuttle**

## **XII. CEMETERY PERPETUAL CARE FUND (22)**

	Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 22 - CEMETERY PERPETUAL CARE FUND</b>						
<b>Revenue</b>						
<b>Department: 140 - General Operations</b>						
<b>Category: 46 - Interest Revenues</b>						
<u>22-140-46041</u>		Interest - Checking	0.00	0.00	0.00	0.00
		Category: 46 - Interest Revenues Total:	0.00	0.00	0.00	0.00
		Department: 140 - General Operations Total:	0.00	0.00	0.00	0.00
		Revenue Total:	0.00	0.00	0.00	0.00
		Fund: 22 - CEMETERY PERPETUAL CARE FUND Total:	0.00	0.00	0.00	0.00

# **City of Tuttle**

## **XIII. TUTTLE PUBLIC WORKS AUTHORITY FUND (50)**

**Fund 50 – Tuttle Public Works Authority (TPWA) Fund**  
**General Operations & General Government Departments (50-140 & 50-141)**

**FUND SUMMARY**

The TPWA Fund is the primary operations fund for the Tuttle Public Works Authority. The purpose of the TPWA is to fund and operate various utilities across Tuttle. Operations, including staffing, services, and materials, for most public works departments are funded within this fund. Permanent departments include natural gas, water, sanitary sewer, and solid waste collection. Various public works projects are financed, backed by revenue notes and bonds, are funded here, including the City Hall Sales Tax Note (2010) and the 2021A and 2021B Broadband Notes (which replaced the 2017B and 2018 notes refinanced in 2021).

**DEPARTMENT DESCRIPTION**

The General Operations Department is the typical home for the general revenue sources of the TPWA. This includes penalty and reconnection fees.

The General Government Department is the typical home for general and non-department-specific expenditures. This includes, but is not limited to, the general reserves for the TPWA Fund, legal expenses, auditing expenses, liability insurance premiums, and inter-fund transfers.

**BUDGETED STAFFING**

None

**BUDGET NOTE**

The debt service for several revenue notes and loans are accounted for within the General Government Department.



**Fund 50 – Tuttle Public Works Authority (TPWA) Fund  
Broadband Department (50-411)**

**DEPARTMENTAL DESCRIPTION**

The debt service for the broadband system is housed in the TPWA Fund, along with the capital expenses associated with the loan proceeds.

Operations are funded in the TDA Fund.

**BUDGETED STAFFING**

None

**Fund 50 – Tuttle Public Works Authority (TPWA) Fund  
Natural Gas Department (50-851)**

**DEPARTMENTAL DESCRIPTION**

The Natural Gas Department is responsible for the operation of the City's natural gas system which includes two border stations where gas is purchased, a regulator station, and the distribution system. It maintains compliance with the Oklahoma Corporation Commission and US Department of Transportation regulations through proper operation, data collection and reporting. Natural gas is purchased from BlueMark Energy.

The cost of purchasing natural gas wholesale that is used to supply the system is market-driven and is a significant cost center within the Natural Gas Department.

The Natural Gas Superintendent also supervises the utility line marking programs for all utilities.

**BUDGETED STAFFING**

- (1 FT) Superintendent
- (1 FT) Utility Line Locator
- (2 FT) Maintenance Workers

**NOTES**

The sales of natural gas are highly dependent upon cooler winters. This budget assumes a typical, normal winter.

The cost of natural gas can fluctuate from month to month.

**BUDGET NOTE**

The base price and the TPWA markup for natural gas was effective through July 2023. The established change in pricing was adjusted in the first half of FY 2023 with new market pricing with BlueMark Energy to be effective July 2023. In response to adjusted natural gas fuel market and price, City of Tuttle natural gas customer rates were adjusted to reflect the change in pricing for natural gas fuel with BlueMark Energy.

**Fund 50 – Tuttle Public Works Authority (TPWA) Fund  
Water Department (50-852)**

**DEPARTMENTAL DESCRIPTION**

The Water Department is responsible for operation of the City's water system which includes wells, a collection system, a treatment plant, water storage facilities and distribution system. It is also responsible for maintaining compliance with the Oklahoma Department of Environmental Quality (ODEQ) regulations through proper operation, data collection and reporting.

**BUDGETED STAFFING**

- (1 FT) Superintendent
- (2 FT) Maintenance Workers

**NOTES**

Water fees were increased 7.5% in December 2023, with the pricing effective in January 2024. This increase is more than was recommended in the 2018 rate study approved by the TPWA Board of Directors for the purposes of funding the new Wastewater Treatment Plant. The justification to continue at a 7.5% increase is the increased cost of operation due to inflationary pressures and home building interest rate increases slowing down construction and reducing utility sales.

**Fund 50 – Tuttle Public Works Authority (TPWA) Fund  
Sewer Department (50-853)**

**DEPARTMENTAL DESCRIPTION**

The Sewer Department is responsible for operation of the City's sanitary sewer system which includes a collection system and treatment facility. It maintains compliance with the Oklahoma Department of Environmental Quality regulations through proper operation, data collection and reporting.

**BUDGETED STAFFING**

- (1 FT) Maintenance Worker

**NOTES**

Sewer fees were increased 7.5% in December 2023, with the pricing effective in January 2024. This increase is more than was recommended in the 2018 rate study approved by the TPWA Board of Directors for the purposes of funding the new Wastewater Treatment Plant. The justification to continue at a 7.5% increase is the increased cost of operation due to inflationary pressures and home building interest rate increases slowing down construction and reducing utility sales.

The Wastewater Treatment Plant construction project was programmed into the FY 2023 budget and construction began January 2023. Project completion is expected in March 2024.

Total funding in FY 2024 to complete the WWTP project is \$453,000 with the utilization ARPA funds.

**Fund 50 – Tuttle Public Works Authority (TPWA) Fund  
Sanitation Department (50-854)**

**DEPARTMENTAL DESCRIPTION**

The Tuttle Public Works Authority contracts with Republic Services to pick up and dispose of sanitary trash. Curbside pickup for residential customers is once a week.

The TPWA Board of Trustees approved curb-side recycling beginning FY 2017.

**BUDGETED STAFFING**

None (Contracted Service)

**Fund 50 – Tuttle Public Works Authority (TPWA) Fund  
Construction Department (50-857)**

**DEPARTMENTAL DESCRIPTION**

The Construction Department was created in 2016 to focus on the many ongoing special projects of the TPWA, City of Tuttle, and the Tuttle Development Authority. Typical projects include the construction of utility line extensions into new and existing subdivisions.

Using our own expert crews will allow for greater flexibility in scheduling and completing projects and is expected to save taxpayer money by doing projects in-house.

**BUDGETED STAFFING**

- (1 FT) Superintendent
- (2 FT) Maintenance Workers

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 50 - TUTTLE PUBLIC WORKS AUTHORITY</b>							
Revenue							
Department: 140 - General Operations							
Category: 43 - Charges for Services							
50-140-43030	Penalty Charges	0.00	0.00	0.00	0.00	25,000.00	0.00
50-140-43031	Reconnect Fees	0.00	0.00	0.00	0.00	35,000.00	0.00
Category: 43 - Charges for Services Total:		0.00	0.00	0.00	0.00	60,000.00	0.00
Category: 46 - Interest Revenues							
50-140-46041	Interest - Checking	0.00	0.00	0.00	0.00	5,000.00	0.00
Category: 46 - Interest Revenues Total:		0.00	0.00	0.00	0.00	5,000.00	0.00
Category: 47 - Miscellaneous Revenues							
50-140-47051	Miscellaneous Revenue	0.00	0.00	0.00	0.00	2,000.00	0.00
50-140-47220	Rent & Leases (General)	0.00	0.00	0.00	0.00	25,000.00	0.00
50-140-47221	Atlink Leases	0.00	0.00	0.00	0.00	24,000.00	0.00
Category: 47 - Miscellaneous Revenues Total:		0.00	0.00	0.00	0.00	51,000.00	0.00
Category: 48 - Inter-Fund Transfers In							
50-140-48004	Transfer from Fund 50 - ARPA	0.00	0.00	0.00	0.00	453,000.00	0.00
50-140-48051	Transfer from Fund 51 - TDA	0.00	0.00	0.00	0.00	849,235.00	0.00
50-140-48055	Transfer from Fund 55 - Spring	0.00	0.00	0.00	0.00	102,820.00	0.00
Category: 48 - Inter-Fund Transfers In Total:		0.00	0.00	0.00	0.00	1,405,055.00	0.00
Category: 49 - Carryover							
50-140-49058	Year End Funds	0.00	0.00	0.00	0.00	382,000.00	0.00
Category: 49 - Carryover Total:		0.00	0.00	0.00	0.00	382,000.00	0.00
Department: 140 - General Operations Total:		0.00	0.00	0.00	0.00	1,903,055.00	0.00
Department: 851 - Gas							
Category: 43 - Charges for Services							
50-851-43028	Utility Sales- Gas	0.00	0.00	0.00	0.00	1,700,000.00	0.00
50-851-43029	Tap Fees	0.00	0.00	0.00	0.00	80,000.00	0.00
50-851-43050	Initiation Fees	0.00	0.00	0.00	0.00	20,000.00	0.00
Category: 43 - Charges for Services Total:		0.00	0.00	0.00	0.00	1,800,000.00	0.00
Department: 851 - Gas Total:		0.00	0.00	0.00	0.00	1,800,000.00	0.00
Department: 852 - Water							
Category: 43 - Charges for Services							
50-852-43002	Bulk Water Sales	0.00	0.00	0.00	0.00	15,000.00	0.00

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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>50-852-43028</u>	Utility Sales - Water	0.00	0.00	0.00	0.00	1,827,500.00	0.00
<u>50-852-43029</u>	Tap Fees	0.00	0.00	0.00	0.00	70,000.00	0.00
<u>50-852-43060</u>	Initiation Fees	0.00	0.00	0.00	0.00	20,000.00	0.00
	<b>Category: 43 - Charges for Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,932,500.00</b>	<b>0.00</b>
	<b>Department: 852 - Water Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,932,500.00</b>	<b>0.00</b>
<b>Department: 853 - Sewer</b>							
<b>Category: 43 - Charges for Services</b>							
<u>50-853-43028</u>	Utility Sales - Wastewater	0.00	0.00	0.00	0.00	483,750.00	0.00
<u>50-853-43029</u>	Tap/Connection Fees	0.00	0.00	0.00	0.00	60,000.00	0.00
<u>50-853-43060</u>	Initiation Fees	0.00	0.00	0.00	0.00	16,000.00	0.00
	<b>Category: 43 - Charges for Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>559,750.00</b>	<b>0.00</b>
	<b>Department: 853 - Sewer Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>559,750.00</b>	<b>0.00</b>
<b>Department: 854 - Sanitation</b>							
<b>Category: 43 - Charges for Services</b>							
<u>50-854-43028</u>	Utility Sales - Sanitation	0.00	0.00	0.00	0.00	1,300,000.00	0.00
<u>50-854-43241</u>	Recycling Fees	0.00	0.00	0.00	0.00	140,000.00	0.00
	<b>Category: 43 - Charges for Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,440,000.00</b>	<b>0.00</b>
	<b>Department: 854 - Sanitation Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,440,000.00</b>	<b>0.00</b>
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,635,305.00</b>	<b>0.00</b>
<b>Expense</b>							
<b>Department: 141 - General Government</b>							
<b>Category: 52 - Materials and Supplies</b>							
<u>50-141-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	500.00	0.00
<u>50-141-52002</u>	Building Maintenance - General	0.00	0.00	0.00	0.00	750.00	0.00
<u>50-141-52005</u>	Office Furniture and Equipment	0.00	0.00	0.00	0.00	6,000.00	0.00
<u>50-141-52006</u>	General IT Expenses	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>50-141-52014</u>	Billing Material	0.00	0.00	0.00	0.00	5,000.00	0.00
	<b>Category: 52 - Materials and Supplies Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,250.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>50-141-53009</u>	Software Service Agreements	0.00	0.00	0.00	0.00	36,000.00	0.00
<u>50-141-53013</u>	Postage & Freight	0.00	0.00	0.00	0.00	30,000.00	0.00
<u>50-141-53014</u>	Building Maintenance Agreem...	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>50-141-53022</u>	Liability & Vehicle Insurance	0.00	0.00	0.00	0.00	50,000.00	0.00



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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>50-141-53025</u>	Auditing Services	0.00	0.00	0.00	0.00	38,000.00	0.00
<u>50-141-53071</u>	Professional Services	0.00	0.00	0.00	0.00	2,200.00	0.00
<u>50-141-53075</u>	Engineering Services	0.00	0.00	0.00	0.00	20,000.00	0.00
<u>50-141-53076</u>	Legal Services	0.00	0.00	0.00	0.00	8,000.00	0.00
<u>50-141-53084</u>	Miscellaneous	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>50-141-53089</u>	Service Charges & Fees	0.00	0.00	0.00	0.00	200,000.00	0.00
<u>50-141-53094</u>	Pike Pass	0.00	0.00	0.00	0.00	100.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>388,500.00</b>	<b>0.00</b>
<b>Category: 57 - Debt Service</b>							
<u>50-141-57002</u>	Lease Purchase Payments	0.00	0.00	0.00	0.00	15,315.00	0.00
<u>50-141-57101</u>	2014 Lumber Store Purchase D...	0.00	0.00	0.00	0.00	26,945.00	0.00
<u>50-141-57109</u>	2020 Utility Note Debt Service	0.00	0.00	0.00	0.00	333,125.00	0.00
<u>50-141-57105</u>	2010 City Hall Sales Tax Note	0.00	0.00	0.00	0.00	185,900.00	0.00
<u>50-141-57107</u>	2015 Utility Note Debt Service	0.00	0.00	0.00	0.00	295,120.00	0.00
<u>50-141-57115</u>	2021 Utility Note Debt Service	0.00	0.00	0.00	0.00	319,635.00	0.00
<b>Category: 57 - Debt Service Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,176,040.00</b>	<b>0.00</b>
<b>Department: 141 - General Government Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,575,990.00</b>	<b>0.00</b>
<b>Department: 411 - Broadband</b>							
<b>Category: 57 - Debt Service</b>							
<u>50-411-57113</u>	2021A Fiber Note Debt Service	0.00	0.00	0.00	0.00	513,680.00	0.00
<u>50-411-57114</u>	2021B Fiber Note Debt Service	0.00	0.00	0.00	0.00	335,555.00	0.00
<b>Category: 57 - Debt Service Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>849,235.00</b>	<b>0.00</b>
<b>Department: 411 - Broadband Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>849,235.00</b>	<b>0.00</b>
<b>Department: 851 - Gas</b>							
<b>Category: 51 - Personal Services</b>							
<u>50-851-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	179,940.00	0.00
<u>50-851-51002</u>	Overtime	0.00	0.00	0.00	0.00	3,265.00	0.00
<u>50-851-51011</u>	Social Security	0.00	0.00	0.00	0.00	11,360.00	0.00
<u>50-851-51012</u>	Medicare	0.00	0.00	0.00	0.00	2,660.00	0.00
<u>50-851-51013</u>	Retirement	0.00	0.00	0.00	0.00	19,935.00	0.00
<u>50-851-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	13,605.00	0.00
<u>50-851-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	1,620.00	0.00

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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>50-851-51016</u>	Unemployment	0.00	0.00	0.00	0.00	3,955.00	0.00
<u>50-851-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	1,995.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>239,335.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>50-851-52008</u>	Personal Safety Equipment	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>50-851-52015</u>	Communications Equipment	0.00	0.00	0.00	0.00	500.00	0.00
<u>50-851-52020</u>	Utility Purchases	0.00	0.00	0.00	0.00	900,000.00	0.00
<u>50-851-52056</u>	Fuel	0.00	0.00	0.00	0.00	15,000.00	0.00
<u>50-851-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	5,000.00	0.00
<u>50-851-52059</u>	Heavy Equipment Maintenance	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>50-851-52070</u>	Other Materials & Supplies	0.00	0.00	0.00	0.00	7,000.00	0.00
<u>50-851-52501</u>	Line Maintenance	0.00	0.00	0.00	0.00	20,000.00	0.00
<u>50-851-52504</u>	Meters	0.00	0.00	0.00	0.00	75,000.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,026,500.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>50-851-53012</u>	Utilities	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>50-851-53013</u>	Postage & Freight	0.00	0.00	0.00	0.00	100.00	0.00
<u>50-851-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	3,000.00	0.00
<u>50-851-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>50-851-53034</u>	Repair & Equipment Maintena...	0.00	0.00	0.00	0.00	5,000.00	0.00
<u>50-851-53045</u>	Uniform Rental	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>50-851-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>50-851-53075</u>	Engineering Services	0.00	0.00	0.00	0.00	40,000.00	0.00
<u>50-851-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	500.00	0.00
<u>50-851-53082</u>	Membership Dues	0.00	0.00	0.00	0.00	2,500.00	0.00
<u>50-851-53084</u>	Miscellaneous	0.00	0.00	0.00	0.00	500.00	0.00
<u>50-851-53099</u>	Permits & Licenses	0.00	0.00	0.00	0.00	2,000.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>61,100.00</b>	<b>0.00</b>
<b>Category: 54 - Capital Outlay</b>							
<u>50-851-54051</u>	Capital Outlay	0.00	0.00	0.00	0.00	125,000.00	0.00

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>50-851-54053</u>	New Taps & Service Lines	0.00	0.00	0.00	0.00	5,000.00	0.00
	<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>130,000.00</b>	<b>0.00</b>
	<b>Department: 851 - Gas Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,439,933.00</b>	<b>0.00</b>
<b>Department: 852 - Water</b>							
<b>Category: 51 - Personal Services</b>							
<u>50-852-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	150,575.00	0.00
<u>50-852-51002</u>	Overtime	0.00	0.00	0.00	0.00	2,360.00	0.00
<u>50-852-51011</u>	Social Security	0.00	0.00	0.00	0.00	9,485.00	0.00
<u>50-852-51012</u>	Medicare	0.00	0.00	0.00	0.00	2,220.00	0.00
<u>50-852-51018</u>	Retirement	0.00	0.00	0.00	0.00	17,185.00	0.00
<u>50-852-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	18,165.00	0.00
<u>50-852-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	6,805.00	0.00
<u>50-852-51016</u>	Unemployment	0.00	0.00	0.00	0.00	1,505.00	0.00
<u>50-852-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	1,470.00	0.00
	<b>Category: 51 - Personal Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>209,770.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>50-852-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	500.00	0.00
<u>50-852-52002</u>	Building Maintenance - General	0.00	0.00	0.00	0.00	500.00	0.00
<u>50-852-52020</u>	Utility/Water Purchases	0.00	0.00	0.00	0.00	460,000.00	0.00
<u>50-852-52030</u>	Chemicals	0.00	0.00	0.00	0.00	75,000.00	0.00
<u>50-852-52031</u>	Lab Equipment & Expenses	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>50-852-52056</u>	Fuel	0.00	0.00	0.00	0.00	12,000.00	0.00
<u>50-852-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>50-852-52059</u>	Heavy Equipment Maintenance	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>50-852-52070</u>	Other Materials & Supplies	0.00	0.00	0.00	0.00	5,000.00	0.00
<u>50-852-52501</u>	Line Maintenance	0.00	0.00	0.00	0.00	20,000.00	0.00
<u>50-852-52502</u>	Plant Maintenance Expenses	0.00	0.00	0.00	0.00	7,000.00	0.00
<u>50-852-52503</u>	Well Maintenance	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>50-852-52504</u>	Meters	0.00	0.00	0.00	0.00	40,000.00	0.00
<u>50-852-52505</u>	Tower Maintenance Expenses	0.00	0.00	0.00	0.00	46,000.00	0.00

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>50-852-52507</u>	Fire Hydrant Expenses	0.00	0.00	0.00	0.00	30,000.00	0.00
	<b>Category: 52 - Materials and Supplies Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>712,000.00</b>	<b>0.00</b>
	<b>Category: 53 - Other Services And Charges</b>						
<u>50-852-53012</u>	Utilities	0.00	0.00	0.00	0.00	45,000.00	0.00
<u>50-852-53013</u>	Postage & Freight	0.00	0.00	0.00	0.00	100.00	0.00
<u>50-852-53014</u>	Building Maintenance Agreeem...	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>50-852-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	3,500.00	0.00
<u>50-852-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	3,500.00	0.00
<u>50-852-53034</u>	Repair & Equipment Maintena...	0.00	0.00	0.00	0.00	8,000.00	0.00
<u>50-852-53038</u>	Lab Testing Fees	0.00	0.00	0.00	0.00	20,000.00	0.00
<u>50-852-53045</u>	Uniform Rental	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>50-852-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	500.00	0.00
<u>50-852-53075</u>	Engineering Services	0.00	0.00	0.00	0.00	5,000.00	0.00
<u>50-852-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	500.00	0.00
<u>50-852-53082</u>	Membership Dues	0.00	0.00	0.00	0.00	2,070.00	0.00
<u>50-852-53084</u>	Miscellaneous	0.00	0.00	0.00	0.00	500.00	0.00
<u>50-852-53099</u>	Permits & Licenses	0.00	0.00	0.00	0.00	3,000.00	0.00
	<b>Category: 53 - Other Services And Charges Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>97,170.00</b>	<b>0.00</b>
	<b>Category: 54 - Capital Outlay</b>						
<u>50-852-54032</u>	Equipment Purchases	0.00	0.00	0.00	0.00	30,000.00	0.00
<u>50-852-54053</u>	New Taps & Service Lines	0.00	0.00	0.00	0.00	11,000.00	0.00
<u>50-852-54059</u>	Water Treatment Plant Improv...	0.00	0.00	0.00	0.00	210,000.00	0.00
	<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>251,000.00</b>	<b>0.00</b>
	<b>Department: 852 - Water Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,269,940.00</b>	<b>0.00</b>
	<b>Department: 853 - Sewer</b>						
	<b>Category: 51 - Personal Services</b>						
<u>50-853-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	41,200.00	0.00
<u>50-853-51002</u>	Overtime	0.00	0.00	0.00	0.00	1,200.00	0.00
<u>50-853-51011</u>	Social Security	0.00	0.00	0.00	0.00	2,630.00	0.00
<u>50-853-51012</u>	Medicare	0.00	0.00	0.00	0.00	615.00	0.00
<u>50-853-51013</u>	Retirement	0.00	0.00	0.00	0.00	5,085.00	0.00
<u>50-853-51014</u>	Health / Life Insurance	0.00	0.00	0.00	0.00	6,935.00	0.00

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		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>50-853-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	2,270.00	0.00
<u>50-853-51016</u>	Unemployment	0.00	0.00	0.00	0.00	413.00	0.00
<u>50-853-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	525.00	0.00
<b>Category: B1 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,875.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>50-853-52000</u>	Materials & Supplies	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>50-853-52031</u>	Lab Equipment Expense	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>50-853-52056</u>	Fuel	0.00	0.00	0.00	0.00	6,000.00	0.00
<u>50-853-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>50-853-52501</u>	Line Maintenance	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>50-853-52502</u>	Plant/Lagoon Expenses	0.00	0.00	0.00	0.00	8,000.00	0.00
<u>50-853-52508</u>	Lift Station Expenses	0.00	0.00	0.00	0.00	20,000.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>50-853-53012</u>	Utilities	0.00	0.00	0.00	0.00	25,000.00	0.00
<u>50-853-53014</u>	Building Maintenance Agreem...	0.00	0.00	0.00	0.00	9,000.00	0.00
<u>50-853-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	5,000.00	0.00
<u>50-853-53024</u>	Repair & Equipment Maintene...	0.00	0.00	0.00	0.00	6,000.00	0.00
<u>50-853-53038</u>	Lab Testing Fees	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>50-853-53045</u>	Uniform Rental	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>50-853-53075</u>	Engineering Services	0.00	0.00	0.00	0.00	25,000.00	0.00
<u>50-853-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	500.00	0.00
<u>50-853-53084</u>	Miscellaneous	0.00	0.00	0.00	0.00	500.00	0.00
<u>50-853-53089</u>	Permits & Licenses	0.00	0.00	0.00	0.00	2,000.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>78,000.00</b>	<b>0.00</b>
<b>Category: 54 - Capital Outlay</b>							
<u>50-853-54108</u>	21 OWRB WWTP Note Expense	0.00	0.00	0.00	0.00	835,000.00	0.00
<b>Category: 54 - Capital Outlay Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>835,000.00</b>	<b>0.00</b>
<b>Category: 57 - Debt Service</b>							
<u>50-853-57116</u>	2021 CWSRF WWTP Debt Servi...	0.00	0.00	0.00	0.00	85,000.00	0.00
<b>Category: 57 - Debt Service Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>85,000.00</b>	<b>0.00</b>
<b>Department: 853 - Sewer Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,108,875.00</b>	<b>0.00</b>

	Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity	
<b>Department: 854 - Sanitation</b>							
<b>Category: 53 - Other Services And Charges</b>							
<u>50-854-53079</u>	Sanitation Contract	0.00	0.00	0.00	0.00	1,116,000.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,116,000.00</b>	<b>0.00</b>
<b>Department: 854 - Sanitation Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,116,000.00</b>	<b>0.00</b>
<b>Department: 855 - TPWA Administration</b>							
<b>Category: 53 - Other Services And Charges</b>							
<u>50-855-53017</u>	Utilities	0.00	0.00	0.00	0.00	5,000.00	0.00
<b>Category: 53 - Other Services And Charges Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
<b>Department: 855 - TPWA Administration Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
<b>Department: 857 - Construction</b>							
<b>Category: 51 - Personal Services</b>							
<u>50-857-51001</u>	Salaries & Wages	0.00	0.00	0.00	0.00	157,525.00	0.00
<u>50-857-51002</u>	Overtime	0.00	0.00	0.00	0.00	2,280.00	0.00
<u>50-857-51011</u>	Social Security	0.00	0.00	0.00	0.00	9,910.00	0.00
<u>50-857-51012</u>	Medicare	0.00	0.00	0.00	0.00	2,320.00	0.00
<u>50-857-51013</u>	Retirement	0.00	0.00	0.00	0.00	17,325.00	0.00
<u>50-857-51014</u>	Health/Life Insurance	0.00	0.00	0.00	0.00	15,865.00	0.00
<u>50-857-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	10,960.00	0.00
<u>50-857-51016</u>	Unemployment	0.00	0.00	0.00	0.00	1,575.00	0.00
<u>50-857-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	1,470.00	0.00
<b>Category: 51 - Personal Services Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>219,230.00</b>	<b>0.00</b>
<b>Category: 52 - Materials and Supplies</b>							
<u>50-857-52008</u>	Personal Safety Equipment	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>50-857-52056</u>	Fuel	0.00	0.00	0.00	0.00	15,000.00	0.00
<u>50-857-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	3,500.00	0.00
<u>50-857-52059</u>	Heavy Equipment Maintenance	0.00	0.00	0.00	0.00	5,000.00	0.00
<b>Category: 52 - Materials and Supplies Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24,500.00</b>	<b>0.00</b>
<b>Category: 53 - Other Services And Charges</b>							
<u>50-857-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>50-857-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>50-857-53034</u>	Repair & Equipment Maintena...	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>50-857-53035</u>	Communication Maintenance	0.00	0.00	0.00	0.00	500.00	0.00

My Budget Worksheet

For Fiscal: 2024 Period Ending: 11/30/2024  
 Defined Budgets

	Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>50-857-53045</u> Uniform Rentals	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>50-857-53159</u> Heavy Equipment Maintenance	0.00	0.00	0.00	0.00	4,000.00	0.00
Category: 53 - Other Services And Charges Total:	0.00	0.00	0.00	0.00	11,000.00	0.00
Department: 857 - Construction Total:	0.00	0.00	0.00	0.00	254,730.00	0.00
Expense Total:	0.00	0.00	0.00	0.00	7,635,305.00	0.00
Fund: 50 - TUTTLE PUBLIC WORKS AUTHORITY Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00

<b>FY 2024 CAPITAL OUTLAY</b>		
<b>50 TUTTLE PUBLIC WORKS AUTHORITY FUND</b>	<b>Request Type</b>	<b>Cost</b>
<b>Department 851: Gas</b>		
Extend Gas System into Subdivisions	Projects	125,000
<b>Total</b>		<b>125,000</b>
<b>Department 852: Water</b>		
Conversion of Water Treatment	Infrastructure	175,000
Install SCADA Software and Hardware	Software	25,000
Water Meters for New 2024 Builds	Equipment	20,000
New Taps and Service Lines	Equipment	11,000
Sandlast Vessels - Media Replacement	Projects	10,000
Water Well Pump Replacement	Equipment	10,000
<b>Total</b>		<b>251,000</b>
<b>Department 853: Sewer</b>		
Spare Lift Station Pump	Equipment	35,000
Root Control - Sanitary Sewer	Projects	10,000
<b>Total</b>		<b>45,000</b>
<b>Grand Total</b>		<b>421,000</b>



# **City of Tuttle**

## **XIV. TUTTLE DEVELOPMENT AUTHORITY FUND (51)**

**Fund 51 – Tuttle Development Authority (TDA) Fund  
General Operations Department (51-140)**

**FUND DESCRIPTION**

The Tuttle Development Authority was created as a trust of the City of Tuttle in 2015 to focus on development activities and to provide services that will aid in the orderly development of the community. The first focus is on providing high-speed internet community-wide. The Broadband Department was created in 2016 to house the revenues and expenditures relating to the new broadband system.

**DEPARTMENT DESCRIPTION**

The General Operations Department is the typical home for the general revenue sources of the TDA. This includes penalty and reconnection fees.

The General Government Department is the typical home for general and non-department-specific expenditures. This includes, but is not limited to, the general reserves for the TDA Fund, legal expenses, auditing expenses, liability insurance premiums, and inter-fund transfers.

**BUDGETED STAFFING**

None

**Fund 51 – Tuttle Development Authority (TDA) Fund  
Broadband Department (51-411)**

**DEPARTMENT DESCRIPTION**

The Broadband Department operates the Fiber-to-the-Premises (FTTP) system, also known as Fiber-to-the-Home. This includes the indoor plant (the network), sales, customer service, outside plant (fiber lines, cabinets, etc.), and installs.

The debt service for the broadband system is housed in the TPWA Fund, along with the capital expenses associated with the loan proceeds. The TPWA Construction Department is assisting with some construction activities.

**BUDGETED STAFFING**

- (1 FT) Technology Services Manager
- (1 FT) Fiber Superintendent
- (1 FT) Network Technician
- (2 FT) Network Installers
- (Contract) Help Desk Tech

**BUDGET NOTE**

Construction Department operating expenses are included in the TPWA Fund.

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 51 - TUTTLE DEVELOPMENT AUTHORITY</b>							
<b>Revenue</b>							
Department: 140 - General Operations							
Category: 46 - Interest Revenues							
51-140-46041	Interest - Checking	0.00	0.00	0.00	0.00	5,000.00	0.00
Category: 46 - Interest Revenues Total:		0.00	0.00	0.00	0.00	5,000.00	0.00
Category: 49 - Carryover							
51-140-49059	Carryover Balance	0.00	0.00	0.00	0.00	363,195.00	0.00
Category: 49 - Carryover Total:		0.00	0.00	0.00	0.00	363,195.00	0.00
Department: 140 - General Operations Total:		0.00	0.00	0.00	0.00	368,195.00	0.00
Department: 411 - Broadband							
Category: 43 - Charges for Services							
51-411-43028	Utility Sales - Fiber	0.00	0.00	0.00	0.00	1,400,000.00	0.00
51-411-43029	Connection Fee	0.00	0.00	0.00	0.00	35,000.00	0.00
Category: 43 - Charges for Services Total:		0.00	0.00	0.00	0.00	1,435,000.00	0.00
Department: 411 - Broadband Total:		0.00	0.00	0.00	0.00	1,435,000.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00	1,803,195.00	0.00
<b>Expense</b>							
Department: 140 - General Operations							
Category: 53 - Other Services And Charges							
51-140-53022	Liability & Vehicle Insurance	0.00	0.00	0.00	0.00	5,900.00	0.00
Category: 53 - Other Services And Charges Total:		0.00	0.00	0.00	0.00	5,900.00	0.00
Category: 56 - Inter-Fund Transfers							
51-140-56050	Transfer to Fund 50 - TPWA	0.00	0.00	0.00	0.00	849,235.00	0.00
Category: 56 - Inter-Fund Transfers Total:		0.00	0.00	0.00	0.00	849,235.00	0.00
Department: 140 - General Operations Total:		0.00	0.00	0.00	0.00	855,135.00	0.00
Department: 411 - Broadband							
Category: 51 - Personal Services							
51-411-51001	Salaries & Wages	0.00	0.00	0.00	0.00	256,540.00	0.00
51-411-51002	Overtime	0.00	0.00	0.00	0.00	3,835.00	0.00
51-411-51011	Social Security	0.00	0.00	0.00	0.00	16,145.00	0.00
51-411-51012	Medicare	0.00	0.00	0.00	0.00	3,775.00	0.00
51-411-51013	Retirement	0.00	0.00	0.00	0.00	31,245.00	0.00
51-411-51014	Health/Life Insurance	0.00	0.00	0.00	0.00	31,875.00	0.00

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>51-411-51015</u>	Workers Compensation	0.00	0.00	0.00	0.00	1,620.00	0.00
<u>51-411-51016</u>	Unemployment	0.00	0.00	0.00	0.00	2,563.00	0.00
<u>51-411-51017</u>	Other Benefits	0.00	0.00	0.00	0.00	2,100.00	0.00
	<b>Category: 51 - Personal Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>349,700.00</b>	<b>0.00</b>
	<b>Category: 52 - Materials and Supplies</b>						
<u>51-411-52001</u>	Office Supplies	0.00	0.00	0.00	0.00	200.00	0.00
<u>51-411-52005</u>	Office Furniture & Equipment	0.00	0.00	0.00	0.00	500.00	0.00
<u>51-411-52008</u>	Personal Safety Equipment	0.00	0.00	0.00	0.00	500.00	0.00
<u>51-411-52011</u>	Computers & Related Equipme...	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>51-411-52043</u>	Uniform Purchases	0.00	0.00	0.00	0.00	500.00	0.00
<u>51-411-52056</u>	Fuel	0.00	0.00	0.00	0.00	10,000.00	0.00
<u>51-411-52057</u>	Tools & Minor Equipment	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>51-411-52059</u>	Heavy Equipment Maintenance	0.00	0.00	0.00	0.00	1,500.00	0.00
<u>51-411-52070</u>	Other Materials & Supplies	0.00	0.00	0.00	0.00	3,000.00	0.00
<u>51-411-52407</u>	Home Install Materials	0.00	0.00	0.00	0.00	50,000.00	0.00
<u>51-411-52501</u>	Outside Plant Maintenance Exp...	0.00	0.00	0.00	0.00	20,000.00	0.00
<u>51-411-52502</u>	Inside Plant Maintenance Expa...	0.00	0.00	0.00	0.00	25,000.00	0.00
<u>51-411-52504</u>	ONT's and Routers	0.00	0.00	0.00	0.00	50,000.00	0.00
	<b>Category: 52 - Materials and Supplies Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>164,200.00</b>	<b>0.00</b>
	<b>Category: 53 - Other Services And Charges</b>						
<u>51-411-53008</u>	Printing & Advertising	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>51-411-53009</u>	Software Service Agreements	0.00	0.00	0.00	0.00	1,750.00	0.00
<u>51-411-53012</u>	Utilities	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>51-411-53013</u>	Postage & Freight	0.00	0.00	0.00	0.00	250.00	0.00
<u>51-411-53015</u>	Vehicle Upkeep & Maintenance	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>51-411-53020</u>	Phone & Data	0.00	0.00	0.00	0.00	3,000.00	0.00
<u>51-411-53025</u>	Auditing Services	0.00	0.00	0.00	0.00	11,000.00	0.00
<u>51-411-53034</u>	Repair & Equipment Maintena...	0.00	0.00	0.00	0.00	2,000.00	0.00
<u>51-411-53071</u>	Professional Services	0.00	0.00	0.00	0.00	15,000.00	0.00
<u>51-411-53073</u>	Other Contractual Services	0.00	0.00	0.00	0.00	4,000.00	0.00
<u>51-411-53075</u>	Engineering Services	0.00	0.00	0.00	0.00	10,000.00	0.00

My Budget Worksheet

For Fiscal 2024 Period Ending: 11/30/2024  
 Defined Budgets

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<u>51-411-53076</u>	Legal Services	0.00	0.00	0.00	0.00	5,500.00	0.00
<u>51-411-53077</u>	Damage Claim Reimbursement	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>51-411-53081</u>	Training & Travel	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>51-411-53401</u>	Pole Attachments	0.00	0.00	0.00	0.00	8,000.00	0.00
<u>51-411-53402</u>	Broadband Service	0.00	0.00	0.00	0.00	191,050.00	0.00
<u>51-411-53403</u>	Help Desk Support	0.00	0.00	0.00	0.00	49,500.00	0.00
	<b>Category: 53 - Other Services And Charges Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>253,050.00</b>	<b>0.00</b>
	<b>Category: 54 - Capital Outlay</b>						
<u>51-411-54032</u>	Equipment Purchases	0.00	0.00	0.00	0.00	40,000.00	0.00
<u>51-411-54032</u>	Capital Outlay	0.00	0.00	0.00	0.00	21,110.00	0.00
<u>51-411-54201</u>	Fiber Projects	0.00	0.00	0.00	0.00	120,000.00	0.00
	<b>Category: 54 - Capital Outlay Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>181,110.00</b>	<b>0.00</b>
	<b>Department: 411 - Broadband Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>948,060.00</b>	<b>0.00</b>
	<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,803,195.00</b>	<b>0.00</b>
	<b>Fund: 51 - TUTTLE DEVELOPMENT AUTHORITY Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>FY 2024 CAPITAL OUTLAY</b>		
<b>51 TUTTLE DEVELOPMENT AUTHORITY</b>	<b>Request Type</b>	<b>Cost</b>
<b>Department 411: Broadband</b>		
<b>OLT Cards (8) and SFPs (56)</b>	<b>Equipment</b>	<b>40,000</b>
<b>Mosaic One Software</b>	<b>Software</b>	<b>21,110</b>
<b>Fiber Projects</b>	<b>Projects</b>	<b>120,000</b>
<b>Total</b>		<b>181,110</b>

# **City of Tuttle**

## **XIV. SPRINGWOOD ACRES WATER SYSTEM FUND (55)**



**Fund 55 - Springwood Acres Water Fund  
Water Department (55-852)**

**DEPARTMENTAL DESCRIPTION**

The Springwood Acres Water Department was gifted to the City of Tuttle in 2011. This water system is under the direct control of the City Council, versus the TPWA which is under the direction of the TPWA Board of Trustees. Springwood Acres Water System has its own fee structure and is permitted separately with the Oklahoma Water Resources Board and the Oklahoma Department of Environmental Quality. It is the intent of the City of Tuttle to formally merge this system with the TPWA. Until then, the city is required to account for the revenues and expenditures separately.

**NOTES**

As of January 2022, Springwood Water customers have been charged the same rates as TPWA water customers.

Water fees were increased 7.5% in December 2023, with the pricing effective in January 2024. This increase is more than was recommended in the 2018 rate study approved by the TPWA Board of Directors for the purposes of funding the new Wastewater Treatment Plant. The justification to continue at a 7.5% increase is the increased cost of operation due to inflationary pressures and home building interest rate increases slowing down construction and reducing utility sales.

		Total Budget	Total Activity	Total Budget	Total Activity	2024 Total Budget	2024 YTD Activity
<b>Fund: 55 - TPWA-SPRINGWOOD ACRES</b>							
<b>Revenue</b>							
<b>Department: 140 - General Operations</b>							
<b>Category: 46 - Interest Revenues</b>							
<u>55-140-46041</u>	Interest - Checking	0.00	0.00	0.00	0.00	1,000.00	0.00
	<b>Category: 46 - Interest Revenues Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Category: 49 - Carryover</b>							
<u>55-140-49059</u>	Carryover Balance	0.00	0.00	0.00	0.00	70,570.00	0.00
	<b>Category: 49 - Carryover Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>70,570.00</b>	<b>0.00</b>
	<b>Department: 140 - General Operations Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>71,570.00</b>	<b>0.00</b>
<b>Department: 852 - Water</b>							
<b>Category: 43 - Charges for Services</b>							
<u>55-852-43028</u>	Water Sales	0.00	0.00	0.00	0.00	39,000.00	0.00
<u>55-852-43030</u>	Penalty Charges	0.00	0.00	0.00	0.00	250.00	0.00
	<b>Category: 43 - Charges for Services Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>39,250.00</b>	<b>0.00</b>
	<b>Department: 852 - Water Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>39,250.00</b>	<b>0.00</b>
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>104,820.00</b>	<b>0.00</b>
<b>Expense</b>							
<b>Department: 140 - General Operations</b>							
<b>Category: 56 - Inter-Fund Transfers</b>							
<u>55-140-56050</u>	Transfer to Fund 50 (TPWA)	0.00	0.00	0.00	0.00	102,820.00	0.00
	<b>Category: 56 - Inter-Fund Transfers Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>102,820.00</b>	<b>0.00</b>
	<b>Department: 140 - General Operations Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>102,820.00</b>	<b>0.00</b>
<b>Department: 852 - Water</b>							
<b>Category: 53 - Other Services And Charges</b>							
<u>55-852-53012</u>	Utilities	0.00	0.00	0.00	0.00	2,000.00	0.00
	<b>Category: 53 - Other Services And Charges Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>
	<b>Department: 852 - Water Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>
	<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>104,820.00</b>	<b>0.00</b>
	<b>Fund: 55 - TPWA-SPRINGWOOD ACRES Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,773.00</b>	<b>0.00</b>

**Fund Summary**

Defined Budgets

Fund					2024	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
01 - GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00
02 - STREET AND ALLEY FUND	0.00	0.00	0.00	0.00	0.00	0.00
03 - CEMETERY FUND	0.00	0.00	0.00	0.00	0.00	0.00
04 - SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
05 - NEIGHBORHOOD STREETS	0.00	0.00	0.00	0.00	0.00	0.00
07 - CAPITAL IMPROVEMENTS FUND	0.00	0.00	0.00	0.00	0.00	0.00
09 - EMS FUND	0.00	0.00	0.00	0.00	0.00	0.00
10 - SINKING FUND	0.00	0.00	0.00	0.00	17,275.00	0.00
22 - CEMETERY PERPETUAL CARE FUND	0.00	0.00	0.00	0.00	500.00	0.00
50 - TUTTLE PUBLIC WORKS AUTHORITY	0.00	0.00	0.00	0.00	0.00	0.00
51 - TUTTLE DEVELOPMENT AUTHORITY	0.00	0.00	0.00	0.00	0.00	0.00
55 - TPWA-SPRINGWOOD ACRES	0.00	0.00	0.00	0.00	0.00	0.00
Report Surplus (Deficit):	0.00	0.00	0.00	0.00	17,775.00	0.00

# PROOF OF PUBLICATION

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Phone Number: (405) 376-6688

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Case Number / Title of Legal Notice:

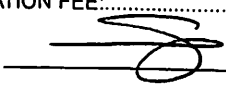
## Budget Summary

I, Steve Coulter, of lawful age, being duly sworn upon oath, deposes and says that I am the Publisher of The Tuttle Times, a weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106 for the City of Tuttle, for the County of Grady, in the State of Oklahoma, and that the attachment hereto contains a true and correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

INSERTION DATES:

November 30, 2023

PUBLICATION FEE: \$ 247.80

  
(Signature)  
Steve Coulter, Publisher

State of Oklahoma  
County of Grady

Signed and sworn to before me this 19 day  
December 2023.

  
(Signature) Notary Public



My Commission expires: July 26, 2024  
Commission# 12007015

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(Pub. Thurs, Nov. 30, 2023)

PUBLIC NOTICE

The City of Tuttle operates under the Municipal Budget Act, Title 11, Sections 17-201 through 17-216 of the Oklahoma Statutes, as revised.

The City of Tuttle Council Members will hold a public hearing on Monday, December 11, 2023, at 7:00 p.m. at the Tuttle City Hall, 221 W Main, Tuttle, Oklahoma. The purpose of this public hearing is to receive comments on the proposed Budgets for Fiscal Year 2024. The City Council encourages your comments. Any person wishing to comment on the proposed budget may do so in writing or in person at the public hearing. The proposed budget summary is as follows:

BUDGET SUMMARY FISCAL YEAR 2024

Table with columns: Estimated Revenue, General Fund, TPWA, TDA, Springwood Acres, Capital Imps, Cemetery, Cemetery Perpetual Care Fund, Streets, Neighborhood Streets, Special Projects, EMS, Sinking Fund, Total. Rows include various revenue categories like Board Utilities & Fees, Capital Improvement Fees, etc.

Table with columns: Appropriations, General Fund, TPWA, TDA, Springwood Acres, Capital Imps, Cemetery, Cemetery Perpetual Care Fund, Streets, Neighborhood Streets, Special Projects, EMS, Sinking Fund, Total. Rows include various expenditure categories like Administration, Animal Welfare, Airport, etc.

POSTED 11-28-23  
TIME 11:30 am  
SIGNED [Signature]

CITY CLERK [Signature]  
SEAL

